

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
September 22, 2020**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on September 22, 2020, at 4:10 p.m., at the Singletree Community Center.

Attendance The following SPOA Directors were present and acting:

- Ariana Burkley, by phone
- Dan Godec
- George Gregory
- Jennie Longville May, by phone
- Karen Zavis

Also, in attendance:

- Courtney Holm, BCMD, by phone
- Katie Rothenberg, BCMD
- Melissa Nelson, BCMD
- Mike Reisinger, BCMD
- Trevor Broersma, BCMD, by phone
- Nina Timm, Community Manager

CHANGES TO THE SPOA MEETING AGENDA:

There were no changes to the SPOA agenda.

PUBLIC COMMENT:

There was no public comment.

MEETING MINUTES:

The SPOA August 25, 2020, meeting minutes were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the August 25, 2020, meeting minutes as amended.

DRC REPORT:

The SPOA board discussed the final edits to the updated Design Guidelines. It was noted that the fees, deposits, and Architectural Consultant's Agreement will be updated shortly. Following the discussion, by motion duly made and seconded it was unanimously

RESOLVED to accept the updated Design Guidelines as presented. The updated Design Guidelines will be in effect for all projects submitted after September 30, 2020.

TREASURER'S REPORT:

There are no significant changes from the previous month. At the end of the year there will be a profit due to savings in legal fees, insurance costs and no summer party. Anticipate the 2021 budget will look more like 2019 than 2020 and assume things will be more typical than this year. Following the discussion, by motion duly made and seconded it was unanimously

RESOLVED to accept the August 2020 financial report as presented.

The board reviewed the September payables. A/P was updated to include 5 Site Observation payments to the Architectural Consultant. Following review, by motion duly made and seconded it was unanimously

RESOLVED to approve the September payables as presented.

COMMITTEE REPORTS:

Legal – nothing to report.

Trails & Open Space – Holy Cross Energy will begin installing water bars and reseeding the disturbed area in the West Avon Preserve as weather warrants.

Social – COVID-19 continues to impact social events.

Communications – Always looking for *Inside Singletree* content ideas.

COMPLIANCE UPDATE:

Fines were issued to two owners for on-going boat and trailer storage. The goal is to ensure there is uniform compliance and enforcement throughout the community.

OTHER BUSINESS:

There was no other business.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board of Directors at 4:45 pm, this the 22nd day of September 2020.