

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
August 24, 2017**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on August 24, 2017, at approximately 4:50 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado.

Attendance The following SPOA Directors were present and acting:

- Mike Budd
- Jennie Longville May
- Melissa Nelson
- Karen Zavis

Also in attendance were:

- Dan Godec, BCMD
- George Gregory, BCMD
- Karen Kern, BCMD
- Mike Reisinger, BCMD
- Katie Rothenberg, BCMD
- Nina Timm, Community Manager
- Larry Rogers

CHANGES TO THE AGENDA:

There were no changes to the agenda.

MEETING MINUTES:

The SPOA, July 27, 2017 Meeting Minutes, were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the July 27, 2017 Meeting Minutes, as presented.

DESIGN REVIEW COMMITTEE:

- The DRC will be reviewing a new roofing material in September.
- Construction continues at a steady pace in Singletree.

TREASURER'S REPORT:

- Current variances in the budget are related to timing of the summer party expenses.
- The August payables include the US Bank credit card charges for the month.
- The Board acknowledged receipt of the July financial statements.

Following the financial discussion, by motion duly made and seconded it was unanimously

RESOLVED to approve the August payables as presented.

COMMITTEE REPORTS:

LEGAL:

- The Legal Committee is looking forward to reviewing the draft Service Agreement between BCMD and SPOA for Community Manager Services. There was a question about the role of SPOA during the performance review process.
- The roof material appeal on Hackamore has a deadline of September 30, to come into compliance with an approvable roofing material.

TRAILS AND OPEN SPACE:

- The Mesquite Trail has been repaired.
- BCMD will repair the damage on the June Creek Trail. A new sign and post are also need there.

COMMUNICATIONS:

- It is an on-going effort.
- Will include information in *Inside Singletree* about the new water meters that will be installed.

SOCIAL:

- Melissa Nelson, Karen Zavis and Sue Godec will do name tags and drink tickets for the party.
- There will be an inaugural Singletree Halloween Party, hosted by SPOA and *Inside Singletree* on Sunday, October 29. It will be an all ages event.

OPEN ITEM STATUS REPORT:

- Working on the Service Agreement with BCMD.
- SPOA will discuss the 2018 budget at the October meeting, take action on it in December and present it to Owners for adoption in March 2018.

MANAGER'S REPORT:

- Working on collecting outstanding POA dues. One-half of the outstanding balance is four Owners' balances.
- The annual party should be well attended based on RSVPs.
- The inaugural Singletree Halloween Party will be on Sunday, October 29, from 4 pm to 6 pm. It will be jointly sponsored with *Inside Singletree*.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board of Directors at 5:20 pm, this the 24th day of August, 2017.