
RECORD OF PROCEEDINGS

Minutes of the Meeting of the Board of Directors of the Berry Creek Metropolitan District on March 25, 2025

The Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado, was held March 25, 2025, at 4:00 p.m. In accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

ATTENDANCE

The following BCMD Directors were present and acting:

- David Viele, Virtually
- Katie Rothenberg
- Trevor Broersma

Also, in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Nina Timm, Community Manager
- Todd Neifert, Operations Manager, Virtually
- Dan Godec, SPOA Board Member
- Jennie Longville May, SPOA Board Member
- Karen Zavis, SPOA Board Member
- Happy Power, SPOA Board Member
- Charlie Dawson, Resident

CALL TO ORDER

Director Broersma called the Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District to order March 25, 2025, at 4:00 p.m., noting a quorum was present.

DISCLOSURE MATTERS

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the facts and summary nature of any matters as required under Colorado law, to permit the official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

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AGENDA

There were no changes to the agenda.

PUBLIC INPUT

Ken Marchetti, candidate for Eagle County Health Service District board, spoke on behalf of himself as a candidate. He explained that he brings a financial perspective to a board that has many medical providers on it already. The election will be held in-person on May 6, unless a qualified voter requests an absentee ballot.

It was noted that both Dan Godec and Trevor Broersma are running for the Eagle River Fire Protection District board. Again, this election will be held in-person on May 6, unless a qualified voter requests an absentee ballot. The Eagle River Fire Protection District election is based on Director Districts and is not at-large.

FEBRUARY 25, 2025, MEETING MINUTES

The Board reviewed the February 25, 2025, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the February 25, 2025, meeting minutes.

OPEN ITEM STATUS REPORT

- The public engagement process for the Charolais Circle Park plan will begin in June.
- A proposed trails expansion plan will be presented at the April 22 meeting.

HOLY CROSS ENERGY'S REQUEST FOR AN EASEMENT TO RELOCATE AND INSTALL A NEW ELECTRONIC RECLOSER ON BCMD OWNED PROPERTY AT 0701 JUNE CREEK ROAD

Holy Cross Energy needs to replace an existing electronic recloser near the below grade power lines east of June Creek Road. They have requested access to replace the recloser on the BCMD lot at 0701 June Creek Road as well as to put the replacement recloser on the same lot. They determined this would be the simplest and potentially least impactful installation and location. The BCMD Board discussed the impact this would have on future use of the lot. They also discussed the importance of ensuring that Holy Cross Energy repair any damage to the trailhead that exists on the lot as well as revegetating the area impacted. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to give access to Holy Cross Energy for the installation of a new electronic recloser with an approved easement addressing trail repair and a revegetation plan on the BCMD lot at 0701 June Creek Road and to not permit the placement of the new electronic recloser on the lot.

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OPERATIONS REPORT

- Routine HVAC maintenance was completed on Buildings A & B.
- Annual Fire Alarm testing was completed in both buildings too.
- The trash can at Latigo Circle has been relocated due to residents using it as their personal trash can.
- A small new dog waste can will be placed on the south side of Berry Creek Road across from Stagecoach Road.

The Board thanked Todd for the smooth transition to his management company.

FEBRUARY 2025 FINANCIAL STATEMENT

Since it is so early in the year there is not much to report. Following review, by motion duly made and seconded, it was unanimously

RESOLVED to accept the February 2025 financial statement as presented.

PAYMENT OF MARCH 2025 INVOICES

Following review of the payments, by motion duly made and seconded, it was unanimously

RESOLVED to approve the March 2025 invoices for payment.

APPOINTMENT OF THREE PEOPLE TO THE BCMD 2024 AUDIT COMMITTEE

The Audit Committee has been made up of three people who are committed to a detailed review of the audit report and to make a recommendation to the BCMD Board. Following discussion, by motion duly made and seconded, it was unanimously

RESOLVED to appoint David Viele, Melissa Nelson, and Karen Zavis to the Audit Committee.

UPPER EAGLE REGIONAL WATER AUTHORITY UPDATE (UERWA)

There was no report because there was not a meeting this month.

COMMUNITY MANAGER'S REPORT

- The Edwards area hard to recycle event will be held in mid-June again this year.
- A third housing building will be added to Colorado Mountain College's Edwards Campus. It is a partnership with Eagle County and will include 12 studio units and 18 two-bedroom units.

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- Please help us clean up the golf course on April 8, and Community Pride Highway Cleanup is scheduled for Saturday, May 3.

OTHER BUSINESS

The Board reviewed a proposed new logo presented by the subcommittee. The logo features a brown/grey cross-section of a tree trunk with an "S" integrated into the design, and the outline of the logo reflects the topography of Singletree. The goal was to develop a unique and fresh visual identity for Singletree.

In selecting this design, the subcommittee considered both the name "Singletree" and the results of a community survey, which highlighted the importance of local trails to residents. Board members agreed to continue reviewing the proposed logo and to engage in further discussion at the next meeting. No formal action needs to be taken regarding the adoption of the new logo, which could potentially be used on new trail signs, on the website, and digital signatures.

ADJOURNMENT

There being no further business to come before the Board, by motion duly made and seconded, it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 25th day of March 2025.

Respectfully submitted,

Nina Timm