
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors of Berry Creek Metropolitan District June 23, 2016

A Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado was held on June 23, 2016 at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Executive Board of Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

Attendance The following BCMD Directors were present and acting:

-) George Gregory
-) Karen Kern
-) Ann Darby
-) Dan Godec
-) Mike Reisinger (By Telephone)

SPOA Directors in attendance:

-) Melissa Nelson
-) Ralph Dockery
-) Jennie Longville
-) Mike Budd

Also in attendance were:

-) Larry Rodgers, DRC Architect
-) Nina Timm, Community Manager
-) Dan Carlson, Operations
-) Cheri Curtis, Secretary to the Meeting

Call To Order

The Regular Meeting of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Gregory, on June 23, 2016, at 3:00 p.m. noting a quorum was present.

Disclosure Matters

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed his conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action to be taken at the meeting.

RECORD OF PROCEEDINGS

Berry Creek Metropolitan District June 23, 2016 Meeting Minutes

The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Darby reported she is the owner of Darby Architects, P.C. which provides architectural services to the District. This disclosure is associated with approval of items on the agenda, which may affect her interests.

Written disclosures of these interests were filed with the Secretary of State and the Board prior to the Board meeting.

Agenda There were no changes

Public Input There was no public input.

Minutes The May 26, 2016 Regular Meeting minutes were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the May 26, 2016 Regular Meeting minutes as revised to represent a contribution from SPOA for \$150,000.

Open Items

List Road Overlay –Eagle County has agreed to overlay certain roads in Singletree in 2016.

Community Center Promotion – Promotion of the Community Center is pending until completion of the new facility.

Website Design – Avid Design presented a concept that was not acceptable. Avid Design is working on a new concept with additional input from the committee.

Eagle County IGA – The draft agreement for maintenance services on the north side of the Edwards I-70 interchange has been reviewed by Mr. Collins and has been sent to Eagle County for approval.

No Parking – Mr. Carlson is in the process of painting the No Parking Sign in the Community Center parking lot.

Operations The operations report was included in the Board packet. A proposal from Premier Landscapes, Inc. for \$3,587.50 to add sand at the Charolais Circle beach was presented. By motion duly made and seconded it was unanimously

RESOLVED to approve the proposal from Premier Landscapes, Inc. for \$3,587.50 as presented.

RECORD OF PROCEEDINGS

Berry Creek Metropolitan District June 23, 2016 Meeting Minutes

The Board reviewed the proposal from Shaw Electric to update lights throughout community. After rebates the net cost to the District would be \$9,897 to update the lighting systems throughout the District. Although the rebates don't cover all of the costs, the new lights will lower electricity consumption and maintenance costs and are therefore more environmentally friendly. It was noted the District budgeted \$12,000 for light maintenance. By motion duly made and seconded it was unanimously

RESOLVED to approve the proposal from Shaw Electric to update the lighting system throughout Singletree.

2015 Audit

The draft 2015 audited financials were presented to the Board. The District's water right values were questioned and it was clarified that they will be presented by Eagle River Water and Sanitation when available. By motion duly made and seconded it was

RESOLVED to acknowledge receipt and accept the 2015 audited financial report as presented.

Financial Report

The preliminary May 31, 2016 Financial Statements were included in the Board packet and reviewed by the Board. By motion duly made and seconded it was unanimously

RESOLVED to acknowledge receipt of the financial statements.

Payment of Invoices

The Board reviewed the updated June list of payments to approve. By motion duly made and seconded it was unanimously

RESOLVED to approve the 2016 list of payments as submitted.

Updates

UERWA

Director Gregory updated the Board on the meeting held early in the day.

ECA

There was no report.

RECORD OF PROCEEDINGS

Berry Creek Metropolitan District June 23, 2016 Meeting Minutes

Community Manager Report

Ms. Timm recommended charging \$150 per day for any group using the Chip Ramsey field. By motion duly made and seconded it was unanimously

RESOLVED to approve charging for the field usage.

Mr. Carlson requested all groups using the Chip Ramsey Park for organized events provide their own recycling bins.

The Vail Valley Charitable Fund BecTri Sprint Triathlon will be held on August 6, 2016 and the course will again travel through Singletree. Mr. Carlson noted the BecTri organizers have been directed to use chalk in lieu of paint for marking the roads.

The Singletree Community Center Committee is working with four professional exercise companies to obtain new fitness equipment for the new facility. The committee will decide on a company to work with in August.

Singletree Community Center Construction

Update The project is on budget and on time. The second floor area will be finished for additional meeting space. The windows will be arriving between July 11 and July 18, 2016.

Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 23rd day of June, 2016.

Respectfully submitted,



Cheri Curtis
Secretary for the Meeting