
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District on July 28, 2020

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado held July 28, 2020, at 3:00 p.m., in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

ATTENDANCE

The following BCMD Directors were present and acting:

- Courtney Holm
- Melissa Nelson
- Mike Reisinger
- Trevor Broersma

SPOA Directors in attendance:

- Ariana Burkley
- Dan Godec
- George Gregory
- Karen Zavis

Also in attendance were:

- Dan Carlson, Facilities
- Ken Marchetti, Marchetti & Weaver
- Nina Timm, Community Manager

CALL TO ORDER

Director Holm called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on July 28, 2019, at 3:00 p.m. noting a quorum was present.

DISCLOSURE MATTERS

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

There were no changes to the agenda.

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PUBLIC INPUT

There was no public input.

JUNE 25, 2020 MEETING MINUTES

The Board reviewed the June 25, 2020, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the June 25, 2020, meeting minutes as amended.

OPEN ITEM STATUS REPORT

- Continue to add information, including cost to the asset list
- Follow up with Black Hills Energy regarding their start date.

OPERATIONS

- Dan Carlson reported that he and a representative from Colorado Vegetation Management drove through the community and identified areas to spray for noxious weeds.
- Replaced the faucets at Chip Ramsey Park to auto shutoff faucets.
- Removed weeds from the playground and raked the wood chips.
- The sign installed at the dumpster has reduced public use.

The board requested Dan get bids to trim trees for tree health, fire mitigation, and aesthetic purposes at Charolais Circle, Longhorn, and Buckboard parks.

The board will review park bench color options online and send in their preferred bench color.

JUNE FINANCIAL REPORT

There was a question about property taxes collected for debt service and it was explained the debt service mill levy is set to generate enough funds for debt service alone. It was also noted that the bonds are not callable. There was discussion about the November state-wide de-Gallagherization ballot issue. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to accept the June 2020 financial statement as presented.

PAYMENT OF JULY INVOICES

Questions were asked and answered about the mechanics of bill payments on www.bill.com. By motion duly made and seconded, it was unanimously

RESOLVED to approve the July 2020, invoices for payment.

REQUEST FOR A 60-DAY EXTENSION TO FILE THE 2019 AUDIT REPORT

Due to delayed information from UERWA/ERWSD's audit report the BCMD will request a 60-day extension for the 2019 Audit Report. It was noted this does not change the

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clean audit opinion issued by the auditors. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to request for a 60-day extension to file the 2019 Audit Report.

UPPER EAGLE REGIONAL WATER AUTHORITY UPDATE

Many employees continue to work from home and facilities employees have staggered work schedules. Stream flows are currently higher than they were at this time last year. Eagle County conveyed 87.4-acre feet of water to ERWSD to facilitate workforce housing developments and stream flow health.

COMMUNITY MANAGER REPORT

- Charolais Circle trailhead is not functioning as designed. Bikers are not dismounting, consequently they have created a bootleg bike path adjacent to the pedestrian path. The bike path encroaches onto private property and those owners have requested an alternative solution be built at the trailhead. Lee Rimel prepared a quick plan and provided an estimate to build a new pedestrian path and a separate bike path at the trailhead. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to authorize \$4,500 to reconstruct the pedestrian path and add a bike path at the Charolais Circle trailhead.

- The 2 – 5-year-old play structure was damaged at Chip Ramsey Park and there are no security cameras on that area. Security Camera Solutions, who has installed existing security cameras, submitted a bid to install two new security cameras that would cover the playground and basketball court at Chip Ramsey Park. The board would like the scope to be expanded to include a third new security camera, covering the new sand box equipment. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to authorize up to \$7,500 for three new security cameras to be installed at Chip Ramsey Park.

- The 2 – 5-year-old play structure was damaged at Chip Ramsey Park and Summit Recreation provided three possible replacement pieces for the area. Two pieces are designed for 2 to 5-year old children and a piece designed for 5 to 12-year old children. It was discussed the park is used by many children and the Double Tower with Double Slide option provides play space for up to 18 children. The piece costs \$26,450 plus installation. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to authorize the purchase and installation of the Double Tower with Double Slide from Kompan.

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- The board discussed the expense and challenges of re-opening the Singletree Community Gym based on the current Public Health Order. Based on the expense and challenges related to re-opening the gym the board chose to revisit it in October. Dan Carlson will investigate purchasing a disinfecting sprayer for the gym.
- Eagle County has amended the development review process schedule for Black Hills Energy work in Singletree. Follow up on the amended construction schedule.
- The Mesquite Pump Station replacement project is scheduled to be complete on July 31. Once complete access to the Mesquite Trail will re-open there.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 28th day of July 2020.

Respectfully submitted,

Nina Timm