
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors Berry Creek Metropolitan District July 28, 2015

A Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District, Eagle County, Colorado was held on July 28, 2015 at 4:30 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- George Gregory
- Mike Budd
- Ann Darby
- Dan Godec
- Mike Reisinger

Also in attendance were:

- Karen Kern
- Drexel Douglas
- Joan Fritsche , Esq. (Via Conference Call Where Indicated)
- Melissa Macdonald-Nelson, SPOA President
- Terri Martinez-Johnson, Community Manager
- Dan Carlson, Operations
- Ken Marchetti, CPA
- Cheri Curtis, Secretary to the Meeting

**Call To
Order**

The Regular Meeting of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Gregory, on July 28, 2015, at 4:27 p.m. noting a quorum was present.

Agenda

There were no changes to the agenda.

Minutes

The June 23, 2015 Regular Meeting and the July 16, 2015 joint Special Meeting minutes were reviewed. Upon motion duly made and seconded it was unanimously

RESOLVED to approve the June 23, 2015 Regular Meeting minutes as presented. The Board further

RESOLVED to approve the July 16, 2015 Joint Special Meeting minutes as revised.

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Public Input There was no public input.

**Tertiary
Corners**

Bronco Drive Intersection – Drexel Douglas was present on behalf of John Stone to request the District consider landscaping the corner at Bronco Drive and Singletree Road. Tom Gladitsch, who lives on the corner of Bronco Drive and Singletree Road has also requested Eagle County make improvements to discourage vehicles from traveling across his property at that corner. There is no irrigation at that location and residents are suggesting xeriscape landscaping.

Director Gregory reviewed the history of the landscaping plan from Edaw, Inc. for the beautification project along with the issues with water, costs, and maintenance for tertiary priority corners.

Director Godec suggested the District send a letter to Eagle County regarding the issues with traffic cutting the corner and request they make the necessary improvements.

Buckboard Intersection Landscaping – Director Darby and Jodi Talbot reviewed the plans prepared by Kathleen Cope for the corner at Buckboard and Berry Creek Road in front of the Villas at Singletree. Drainage, easements, and irrigation for the intersection were questioned. Revised plans reducing the landscaping were presented to the Board. The Board requested a cost proposal from the Villas at Singletree to make a decision during the 2016 budgeting process.

Persimmon Woods – This project has been completed.

Director Darby suggested the Board develop a policy on completing tertiary priority corner landscaping to have a consistent response to all requests. The Board agreed to discuss tertiary priority corners during budget process and request support from property owners adjacent to tertiary corners. Director Budd cautioned that the Board needs to keep additional maintenance expenses in mind when improvements are being considered.

**Survey
Results**

The Board reviewed the preliminary 2015 survey results. The final results will be posted on the website. The survey showed support for the Singletree Community Center expansion.

The Board discussed the problem with trash at the disk golf course.

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Zumba Request

The Board reviewed the request from Kathy Morrow to provide Zumba classes in the morning at the Singletree Community Center. Ms. Morrow will need a guarantee of twenty participants to be able to hold classes.

Director Darby questioned the Board's policy on facility rentals. All Board members expressed support for the additional classes and agreed to a four week trial period. Questions were presented on subsidizing Ms. Morrow for a minimum number participants and the expected noise level. It was suggested the agreement be consistent with the Pilates agreement. The Board requested Ms. Morrow make a brief presentation at the August meeting.

Governmental Construction

Contracts Ms. Fritsche reviewed the procedures for governmental construction contracts.

Sonnenalp Golf Club

Plans for the new facility at the Sonnenalp Golf Course have been submitted to the Singletree DRC and for a building permit with Eagle County.

Community Center

Promotion Mr. Carlson questioned whether the Board wants to promote the Singletree Community Center now the renovation has been completed. The Board agreed to work on increasing income, while also focusing on decreasing expenses to obtain a break-even position. The second goal would be to promote the facility. Directors Reisinger and Darby agreed to serve on a committee to discuss promoting the facility.

Community Center

Expansion The Board agreed to advertise the expansion of the Singletree Community Center for bid solicitation this year with construction scheduled for April or May, 2016. A pre-bid meeting will be scheduled with contractors. Plans for the facility need to be completed by August 7, 2015. Director Gregory suggested the Board seek input from SPOA representatives on the plans. Ms. Macdonald-Nelson stated SPOA feels prior suggestions provided by SPOA members were not considered. Director Budd stated several items were included or modified. The Board suggested a joint meeting with both Boards to discuss the plans.

Joint Meeting

It was tentatively agreed to hold a work session with both the District and SPOA Boards on Thursday, August 20 at 2:30 p.m. to discuss plans for the Singletree Community Center expansion.

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Eagle County

Road Overlay Eagle County doesn't have adequate funding to asphalt overlay as much of Singletree as originally expected. They will determine which roads to overlay. It was noted the sink hole on Winslow north of Berry Creek should be addressed.

Other

Business Kent Myers, with Cordillera Valley Club Property Owners Association, has requested the District allow Cordillera Valley Club (CVC) to erect a sign on Berry Creek property directing drivers to CVC. The Board requested CVC present a proposal to the Board for consideration.

Operations The Company that refinished the community center floor recommended the District purchase a buffer machine to maintain the floors. Options for new and used equipment were presented. The Board approved purchasing a new buffer machine.

The road striping has been completed. Patriot Highway Markings, the striping contractor will touch up missed areas where cars were parked. A proposal to paint the bike directions on the Winslow Road under I-70 was presented to the Board. Mr. Carlson was directed to paint arrows on Winslow Road directing bicyclists. By motion duly made and seconded it was

RESOLVED to leave bike directional striping and arrows as they currently exist with Directors Gregory, Budd, Godec, and Reisinger voting in favor of the resolution and Director Darby opposed.

Six trees need to be removed in Chip Ramsey Park and two trees at Charolais Circle Park. The Board noted the trees need to be replaced with trees that are approved by an arborist.

Trash Can Request

Karen Zavis requested the District install a trash can on Singletree Road near one of the golf course crossings. The Board agreed to look at the area and make a decision at the August meeting. If approved, a pet pick-up would be installed adjacent to a bear proof trash can.

Paths

Lee Rimel has requested the Board consider requesting bids from a contractor to install steps for access to the Mesquite Trail path. The discussion was tabled to the joint meeting with SPOA.

Financial Report

The preliminary June 30, 2015 Financial Statements were included in the Board packet. Director Budd noted the CD's that are maturing, indicating the District

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may need the funds for the SCC expansion. The Board acknowledged receipt of the June 30, 2015 financial statements.

**Payment of
Invoices**

The Board reviewed the July list of payments. By motion duly made and seconded it was unanimously

RESOLVED to approve the July 2015 list of payments as presented.

**SPOA
Update**

Ms. Macdonald is pleased with the outcome of the joint meeting. The website committee is looking at alternatives for the website format. The 2015 Survey results will be made public and posted on the website.

UERWA

The failure with new Traer Creek water tank will be costly. The Eagle Mine continues to spew arsenics. Eagle River Water and Sanitation will be offering an online bill payment option.

ECA

No updates.

**Open Items
List**

The list was reviewed, with additions and changes. Promotion of the community center, a committee meeting with Director Darby on the construction plans for expansion of the Singletree Community Center, a letter to Eagle County on Bronco Drive improvements, and replacement of trees were added to the open item list.

**Other
Business**

Mr. Carlson reported there is a water leak on Winslow and Miller Ranch Road. It might be from a pond on the golf course since it is not believed to be potable water. The Board directed Mr. Carlson to contact ERWSD to ensure the leak is not from the potable water system.

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Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 28th day of July, 2015.

Respectfully submitted,



Cheri Curtis
Secretary for the Meeting