
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District on December 6, 2018

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado held on December 6, 2018, at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

ATTENDANCE

The following BCMD Directors were present and acting:

- Dan Godec
- Karen Kern
- Melissa Nelson
- Katie Rothenberg

SPOA Directors in attendance:

- Mike Budd
- Courtney Holm, by phone
- Karen Zavis

Also in attendance were:

- Nina Timm, Community Manager
- Ken Marchetti, Marchetti & Weaver
- Dan Carlson, Facilities

CALL TO ORDER

Director Godec called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on December 6, 2018, at 3:00 p.m. noting a quorum was present.

DISCLOSURE MATTERS

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

There were no changes to the agenda.

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PUBLIC INPUT

There was no public input.

OCTOBER 25, 2018 MEETING MINUTES

The Board reviewed the October 25, 2018, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the October 25, 2018, minutes.

NOVEMBER 26, 2018 MEETING MINUTES

The Board reviewed the November 26, 2018, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the November 26, 2018, minutes.

OPEN ITEM LIST

Holiday Lights – Complete November 20.

Pavilion Repair and Expansion – Complete and final payment made in December.

Repair and Seal Coat Bike Path – Spring 2019

Sunshades for Play Equipment at Chip Ramsey Park – spring 2019

Replace slide at Charolais Circle Park – Spring 2019

Stain Building B – Spring 2019

Stain Pavilions at Buckboard and Charolais Circle – Spring 2019

New Picnic Tables at Chip Ramsey Park – Spring 2019

Landscape Around Pavilion Expansion – Spring 2019

Security Cameras in New Pavilion – December 2019

Install Defibrillator at Chip Ramsey Park – Spring 2019

Relocate Trash Cans Behind Bathrooms at Park – December 2019

Place One Trash Can at Poop Bags at Park – December 2019

Add New Bear Proof Trash Can at Park – Spring 2019

Create New 10-Year Plan with Community – Spring 2019

INSTALLATION OF TWO NEW SECURITY CAMERAS AT CHIP RAMSEY PARK PAVILION

Following review of proposals for two different types of cameras, by motion made and duly seconded, it was unanimously

RESOLVED to authorize up to \$3,600 for the purchase and installation of two Verdaka cloud based security cameras and licenses.

OPERATIONS

Report in packet. Streetlight at Palomino and Winslow Roads fixed.

OCTOBER FINANCIAL REPORT

The preliminary October 2018, Financial Statements were included in the packet and reviewed. Based on financial projections, maturing CDs reinvested in new CDs

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with a 2-year maturity. Will invest locally unless rates are at least 50 basis points better nationally. Community Center rental income and key card sales revenue increased for 2018 and 2019 based on 2018 actuals to-date. After SPOA's contribution for pavilion repair and expansion, ending fund balance for 2018 projected at approximately \$1 million. Following discussion, by motion duly made and seconded, it was unanimously

RESOLVED to accept the October 2018, financial statements as presented.

PAYMENT OF NOVEMBER INVOICES

The Board reviewed the November 2018, list of payments for approval. Noted holiday lights were on budget with revised scope and in December, pavilion work paid in full. By motion duly made and seconded, it was unanimously

RESOLVED to approve the November 2018, list of payments.

REQUEST TO VACATE UTILITY AND DRAINAGE EASEMENT BETWEEN LOTS 10 & 11 BLOCK 2 FILING 3, AKA 0051 & 0091 ROWEL DRIVE

Mike Lauterbach purchased the two adjacent lots and is moving through Eagle County's process to relocate the existing lot line between the two lots to improve the development potential on each lot. Mr. Lauterbach stated the County has provided the appropriate notifications. The proposed lot line relocation will generally create two rectangular shaped lots. BCMD's and SPOA's legal counsel advised the boards they could not approve the proposed lot line relocation. The boards do not oppose the proposed lot line relocation as long as Eagle County's conditions have been satisfied.

UPDATES

UERWA – Summaries of the Authority's two previous meetings were included in the meeting packet.

Community Manager Report – Report in the packet. Board took action on security camera information. Community members have organized to create a sheet of ice at the Community Center this winter.

Dan Carlson, Ken Marchetti and Courtney Holm left the meeting.

EXECUTIVE SESSION

Pursuant to, (CRS 24-6-402(4) (C)) – developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations, by motion duly made and seconded, it was unanimously

RESOLVED to move into executive session at 4:10 p.m. to develop strategy for negotiations and provide direction to negotiators.

The board adjourned from executive session at 4:20 p.m.

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ADJOURNMENT

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 6th day of December 2018.

Respectfully submitted,

Nina Timm