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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District on August 25, 2020**

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado held August 25, 2020, at 3:00 p.m., in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

#### **ATTENDANCE**

The following BCMD Directors were present and acting:

- Courtney Holm
- Katie Rothenberg
- Melissa Nelson
- Mike Reisinger
- Trevor Broersma

SPOA Directors in attendance:

- Ariana Burkley, by phone
- Dan Godec
- George Gregory
- Jennie Longville May, by phone
- Karen Zavis

Also in attendance were:

- Dan Carlson, Facilities
- Ken Marchetti, Marchetti & Weaver
- Nina Timm, Community Manager
- Tim Lipman, Vail Valley Tree Service

#### **CALL TO ORDER**

Director Holm called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on August 25, 2019, at 3:00 p.m. noting a quorum was present.

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**DISCLOSURE MATTERS**

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

**AGENDA**

There were no changes to the agenda.

**PUBLIC INPUT**

There was no public input.

**TREE HEALTH AND MAINTENANCE UPDATE**

Tim Lipman with Vail Valley Tree Service presented plans for tree maintenance and repair at the Community Center, Hereford Park, Buckboard Park and Charolais Circle Park. The recommendations include tree trimming, sucker removal, and tree removal at each of the locations. The proposed work is designed to improve other trees' health, improve appearances, and reduce fire risk. The total cost for all proposed work is \$15,200. Following the discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to authorize up to \$15,200 for the work proposed at the Community Center, Hereford Park, Buckboard Park and Charolais Circle Park.

Tim Lipman left the meeting.

**JULY 28, 2020 MEETING MINUTES**

The Board reviewed the July 28, 2020, meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the July 28, 2020, meeting minutes as amended.

**OPEN ITEM STATUS REPORT**

- Continue to add information, including cost to the asset list
- Obtain a bid to replace the back deck on Building A. Consider wood decking, a synthetic wood option and a paver patio.

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**CONSIDERATION OF A RESOLUTION IN SUPPORT OF THE STATE-WIDE  
REPEAL OF THE GALLAGHER AMENDMENT**

Following discussion of the pros and cons of the Gallagher Amendment on local government entities property tax funding, by motion duly made and seconded, it was unanimously

**RESOLVED** to pass a resolution in support of the state-wide effort to repeal the Gallagher Amendment on the November 2020 ballot.

**OPERATIONS**

- Dan Carlson reported that Keeton Industries will be in Singletree in the next couple of weeks to check out the Charolais Circle Pond and provide a program to improve the appearance and condition of the pond. The board confirmed the goal is to not make it a pond for swimming.
- After an evening tour several lights have been replaced, including 6 at the west entrance.

Check out the Mesquite Trail and see if additional stairs are needed.

The board would like to see the color options for new benches in person.

**JULY FINANCIAL REPORT**

Despite the COVID-19 pandemic the financials for the Metro District remain strong. Following the discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to accept the July 2020 financial statement as presented.

**PAYMENT OF AUGUST INVOICES**

There was discussion of removing the broken playground equipment in-house to reduce the cost. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the August 2020 invoices for payment.

**REVIEW AND ACCEPTANCE OF THE 2019 AUDIT REPORT**

Since the information requested from the Upper Eagle Regional Water Authority will not be available in time for inclusion in the 2019 Audit Report and it was determined that information is not material to BCMD's Audit Report, the Audit Committee recommended the Board accept the 2019 Audit Report as presented. Following the discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to accept the 2019 Audit Report as presented.

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**UPPER EAGLE REGIONAL WATER AUTHORITY UPDATE**

Drought conditions persist in Eagle County and irrigation water use should be reduced. The Eagle River is flowing at 56% of historical average for this time of year. The water temperatures during the day are reaching near 70 degrees and are stressing the fish.

**COMMUNITY MANAGER'S REPORT**

- The Board requested an email be sent to residents about outdoor water use.
- Nina has spoken with Eagle County about addressing parking in their right-of-way and the County has committed to working with the Sheriffs Office to end the growing problem of residents parking in the right-of-way.
- Nina requested everyone submit their 6 words about people's favorite things about Singletree.
- 3 additional cameras were installed at Chip Ramsey Park.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 25<sup>th</sup> day of August 2020.

Respectfully submitted,

Nina Timm