

**SINGLETREE PROPERTY OWNERS ASSOCIATION  
BOARD OF DIRECTORS  
MEETING MINUTES  
May 21, 2015**

The Regular Meeting was held on Thursday, May 21, 2015, at 4:00 p.m., at the Singletree Community Center, Edwards, Colorado.

The members present were: Melissa Macdonald Nelson, Ralph Dockery and Jennie Longville May.

**MEETING MINUTES** – The Board reviewed the March 16<sup>th</sup> meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the May 16<sup>th</sup> meeting minutes as submitted.

**ANNUAL MEETING MINUTES** – The Board reviewed the minutes of March 14, 2015, Annual Meeting. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the March 14, 2015, Annual Meeting minutes.

**TREASURER'S REPORT** – Mr. Dockery presented the financials to the Board for their review. A discussion was held regarding the date when transfers were made from the USbank account. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the financial and payables as submitted, subject to clarification regarding bank account balances.

**MANAGER'S REPORT** – Ms. Martinez-Johnson gave a brief report on the past month's activities. Ms. Martinez-Johnson thanked the Board for her continuing education towards Manager Certification. She felt the recent M-100 class was informative and interesting. Ms. Martinez-Johnson requested assistance for office support so that she can devote more time to compliance issues. The matter is tabled at this time and the previous support level will remain in place.

**COMMITTEE REPORTS**

**Covenant Compliance/Legal Committee** – Mr. Merrill had no report at this time. A new violation letter has been created in compliance with regulations allowing residents to appeal fines.

**Open Space, Trails and Environmental Committee** – Ms. Macdonald Nelson announced that Lee Rimel will attend the next meeting to discuss the proposed Vail Valley Foundation mountain bike race on Avon and Singletree trails in 2016. Saturday, June 6 and June 20 are slated for trail restoration. Volunteers are needed and will be recruited by newsletter and email.

**Communications Committee** – A property owner, Susie Weber, requests that SPOA send an email blast to educate and perhaps seek individual contributions from property owners for the Canine Companions for Independent Living program. The Board approved inclusion of information about Canine Companions' Walk 'N Roll event in the newsletter.

**DRC Committee** – Mr. Gregory gave a brief report on the past month's activities of the Design Review Committee. Mr. Gregory stated that SPOA could see a possible appeal from the owners at Filing 4, Block 4, Lot 19, to allow their unapproved, constructed bollards in the setback.

**BERRY CREEK METRO BOARD LIASON UPDATE** – Mr. Gregory reported that the remodel at the Community Center is going well and should be completed by mid-July. He requested that SPOA donate \$50,000 to the Community Center remodel. By motion duly made and seconded, it was unanimously

**RESOLVED** to contribute \$50,000 to the Singletree Community Center remodel subject to the District providing SPOA with an invoice and breakdown on the cost of the project.

Mr. Gregory stated that merging the BCMD Board and the SPOA Board is recommended by the District's attorney, Jim Collins, for efficiency reasons. Discussion regarding a possible merger will be held at a future meeting. In the interest of holding future joint Board meetings, Ms. Macdonald Nelson requested that SPOA be invited to the Eagle River Water and Sanitation District presentation when they meet with the Berry Creek Metropolitan District.

**NEW BUSINESS** - DRC Architectural Consultant proposal –Ms. Macdonald Nelson stated that John Perkins has never received an increase to his \$1,000 per month fee, despite serving as Architectural Consultant to the DRC for many years. She proposed offering him a \$500 per month fee increase effective June 1, 2015. The newly created job description for the DRC Architectural Consultant, without the inclusion of a salary amount, will be retained and used for a job description if a new Consultant is needed in the future. A motion was made to approve the fee increase to \$1,500 per month for the remainder of 2015. On January 1, 2016, if Mr. Perkins is successfully adhering to the revised job description, the Board will consider raising his fee to \$1,750 per month. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the fee increase for the position of Architectural Consultant to \$1,500 per month effective June 1 for the remainder of 2015. On January 1, 2016, if Mr. Perkins is successfully adhering to the revised job description, the Board will consider raising his fee to \$1750.

A motion was made to approve the Radar Speed Sign and the cost will be \$2,500.00. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the purchase of the Radar Speed Sign for \$2,500.00.

**ADJOURNMENT** – There being no further business to come before the Committee, by motion duly made and seconded, it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Singletree Property Owners Association this the 21<sup>st</sup> day of May, 2015.