

**SINGLETREE DESIGN REVIEW COMMITTEE  
MEETING MINUTES  
June 1, 2023  
Via GoTo Meeting**

The regular meeting of the Singletree Design Review Committee (DRC) was held on Thursday, June 1, 2023, at 8:30 am, via GoTo Meeting.

DRC members present were David Viele, Larry Deckard, Larry Rogers, and Mike Suman.

**MEETING MINUTES** – The DRC reviewed the May 18, 2023, meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the May 18, 2023, meeting minutes.

<b>Swift Residence</b>	<b>Filing 3 Block 1 Lot 26</b>	<b>Final Review</b>
<b>Trish Marcine, Architect</b>	<b>0081 Chaparral Rd</b>	<b>New Habitable Area &amp; Deck Addition</b>

Trish Marcine, architect, presented final plans for an elevator addition on the back side of the home, a new bedroom and bathroom, as well as an addition to the existing front deck to include a gas fireplace. Since the previous submittal the proposed roof overhang has been reduced by 6” and the new upper roof pitch now matches the existing roof pitch.

Following the discussion, by motion duly made and seconded it was unanimously

- a. Final approval will be granted upon receipt of a \$7,500 Compliance Deposit.

**RESOLVED** to approve the Final Plans subject to the condition above.

<b>Puckett Residence</b>	<b>Filing 4 Block 1 Lot 23</b>	<b>Final Review</b>
<b>Trish Marcine, Architect</b>	<b>0050 Filly Dr</b>	<b>New Metal Pergola &amp; Retractable Awning</b>

Trish Marcine, architect, presented plans for a new dark bronze or charcoal metal pergola with a retractable awning and a new wood privacy wall on one-half of a duplex. A plan showing both halves of the duplex was provided. It was confirmed that there is not a snow load issue with the proposed pergola. The motorized sunshade will only be installed on the west side of the pergola, and it is not intended to be used often. The Committee suggested looking for a darker color sunshade fabric as it is easier to see through.

Following the discussion, by motion duly made and seconded it was unanimously

- a. Final approval will be granted upon receipt of a \$5,000 Compliance Deposit.

**RESOLVED** to approve the Final Plans subject to the condition above.

**DePriest Residence**  
**Courtney DePriest, Owner**

**Filing 2 Block 4 Lot 19**  
**0051 Miller Pl**

**Appeal of a Staff Denial**  
**Req for Driveway & Parking in Setbacks**

The Committee commented that they appreciated the improvements that have been made to the house and noted they are tasked with ensuring compliance with the Design Guidelines and do not have any authority to approve driveway or parking in setbacks. In fact, they regularly request revised plans from applicants to eliminate driveway and/or parking proposed in the setbacks.

Courtney DePriest, applicant, pointed out a number of instances where parking has been added in the setbacks. Based on these existing situations she asked for her request to be approved. The Committee responded they do not know when those instances were constructed, and they were not approved to be constructed in the setbacks. It was noted that in a recent instance of owners constructing parking spaces in setbacks the Singletree Property Owners Association filed suit against the owners and had the parking spaces in the setbacks removed. Additionally, the proposed incursion into the setbacks is adjacent to the neighbor's living area. Following the discussion, by motion duly made and seconded it was unanimously

**RESOLVED** to uphold the staff denial of the request for driveway and parking in the setbacks.

**Sherman Residence**  
**Les Sherman, Owner**

**Filing 4 Block 3 Lot 1**  
**0080 Mesquite Drive**

**Appeal of a Staff Denial**  
**Request for 2 Curb Cuts**

The owner did not appear at the meeting and no action was taken.

**ADJOURNMENT** – There being no further business to come before the DRC, by motion duly made and seconded, it was unanimously

**RESOLVED** to adjourn the regular meeting of the Singletree Design Review Committee this the 1<sup>st</sup> day of June 2023, at 9:05 AM.