
RECORD OF PROCEEDINGS

Minutes of the Meeting of the Board of Directors of Berry Creek Metropolitan District on December 6, 2022

The Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado was held December 6, 2022, at 4:00 p.m., in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

ATTENDANCE

The following BCMD Directors were present and acting:

- Courtney Holm
- David Viele, virtually
- Katie Rothenberg
- Melissa Nelson, virtually
- Trevor Broersma

SPOA Directors in attendance:

- Dan Godec
- Jennie Longville May, virtually
- Karen Zavis
- Lorry Prentis

Also, in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Nina Timm, Community Manager
- Dan Carlson, Facilities Manager
- Pedro Campos, Zehren & Associates
- Mike Jackson, Zehren & Associates
- Sarah Smith Hymes, Climate Action Collaborative
- Gina McCrackin, Climate Action Collaborative
- Michele Rae, Resident
- Helen Burton, Resident
- Chris Neuswanger, Resident

CALL TO ORDER

Director Holm called the Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District to order on December 6, 2022, at 4:00 p.m., noting a quorum was present.

DISCLOSURE MATTERS

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the

RECORD OF PROCEEDINGS
Berry Creek Metropolitan District

meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

There were no changes to the agenda.

PUBLIC INPUT

Chris Neuswanger requested the BCMD Board adopt a policy that it will disclose when it intends to cast ballots in a SPOA election. He also noted that it appears that Singletree residents do not want to see much change based on the results of the Community Enhancement Plan. It appears to him to have been a waste of money and there does not seem to be money to pay for any improvements or changes.

COMMUNITY ENHANCEMENT PLAN UPDATE

Pedro Campos and Mike Jackson, Zehren and Associates, presented the results of the community engagement process that began in June and included two surveys, two open houses at the Singletree Community Center, as well as on-site meetings at Charolais Circle Park, Chip Ramsey Park, and a trailhead meeting. The overwhelming results are that people are generally happy with the amenities in the community and residents would like to see them maintained and improved. Many residents requested traffic calming measures at each event as well as on the survey.

To facilitate prioritization of requested improvements a matrix was developed. Items on the matrix are in no order, except that re-roofing Building A, finishing irrigation replacement along with the Sonnenalp Club, and wildfire mitigation are all scheduled in 2023. There were some simple requests (e.g., more bike racks, water bottle filler, etc.) for improvements at Chip Ramsey Park and Charolais Circle as well as very extensive improvements (e.g., pickle ball courts, shade structures, new playground equipment, bathroom, etc.) for each of those areas.

Singletree residents place a high value on the local hiking trails, and they are used extensively. There was a request to create a new trails map and wayfinding and make it available digitally.

There was consensus that traffic calming measures are needed on the roads in Singletree too.

The Boards asked if there was anything the consultants identified that did not appear in the community's responses. They suggested water conservation efforts, continuing wildfire risk mitigation, and encouraging transportation options other than vehicles. Those types of improvements benefit the whole community.

RECORD OF PROCEEDINGS
Berry Creek Metropolitan District

The memo and matrix will be shared with the community. The Boards requested some revisions to the matrix to highlight the previously committed projects for 2023 and to indicate a cost estimate associated with the requested projects.

CLIMATE ACTION COLLABORATIVE OF EAGLE COUNTY

Sarah Smith Hymes of the Climate Action Collaborative (CAC) and Gina McCrackin of Walking Mountains Science Center presented the CAC's goal of reducing Eagle County's greenhouse gas emissions 50% by 2030, and an overview of the 2020 Climate Action Plan update that includes requirements for more efficient buildings and additional multi-modal transportation options. Transportation and buildings are the two largest greenhouse gas emitters in Eagle County. All the towns within Eagle County support and have adopted ordinances to help reach the goal. CAC has state and federal partners too.

CAC acts as a community hub and provides resources and expertise at a lower cost than each community working alone. They are also able to secure grant funding for local projects. They work in collaboration with local communities on projects like water conservation, including education and policy recommendations, and e-vehicle charging stations. They have 6 working groups that meet monthly and focus on a different climate impact area. They are looking to expand their reach to provide resources and information to individual homeowners too. They are a highly effective organization that operates on a relatively small budget. They are currently facing a \$30,000 shortfall in 2022 and are hoping BCMD would consider a contribution. Eagle Vail Metro District donated \$2,000 and Edwards Metro District donated \$5,000.

OCTOBER 25, 2022, MEETING MINUTES

The Board reviewed the October 25, 2022, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the October 25, 2022, meeting minutes.

OPEN ITEM STATUS REPORT

It was noted that the lights at the Winslow Underpass are not working, and basic trouble shooting did not fix the problem. The electrician will be out to repair them. The stop signs at the Winslow and Berry Creek Roads intersection have been moved to the correct location per Eagle County Road and Bridge staff and Berry Creek Road is now posted as a 25 MPH road.

OPERATIONS

The mobile MPH sign and trailer have been built and are now being stored for use in the spring, when snow plowing operations are done for the season. New signs have been installed along the recreation path.

It was noted that Neil Tretter and the Sonnenalp Club do an excellent job of snow removal for designated areas in the community.

RECORD OF PROCEEDINGS
Berry Creek Metropolitan District

OCTOBER 2022 FINANCIAL STATEMENT

It was noted that the annual debt service payment is made on December 1st of each year and that the monthly budget appears to reflect it disbursing in October, rather than December. Hence, the positive variance reflected is incorrect. The financial statement will be modified to reflect this budget timing correction. Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to accept the October 2022, financial statements as amended.

PAYMENT OF NOVEMBER-DECEMBER INVOICES

Payables include November and what has been received for December. Following review of the payments, by motion duly made and seconded, it was unanimously

RESOLVED to approve the November and December 2022, invoices for payment.

COMMUNITY MANAGER REPORT

- The Singletree Holiday Party is on Sunday, December 18.

TOWN OF AVON PRESENTATION UPDATE

The town of Avon and Eagle River Fire Protection District (ERFPD) made a presentation to Singletree residents on December 5, regarding their access request from Wildridge via the June Creek trail. The meeting was attended by approximately 40 residents. It was noted that the presentation did a good job of providing an overview of the request and that residents asked many questions. It is anticipated that Avon and ERFPD will be back at the January 2023 meeting.

ADJOURNMENT

There being no further business to come before the Board, by motion duly made and seconded, it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 6th day of December 2022.

Respectfully submitted,

Nina Timm