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## RECORD OF PROCEEDINGS

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### **Minutes of the Meeting of the Board of Directors of Berry Creek Metropolitan District on April 26, 2022**

The Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado was held April 26, 2022, at 3:00 p.m., in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

#### **ATTENDANCE**

The following BCMD Directors were present and acting:

- Katie Rothenberg
- Melissa Nelson
- Mike Reisinger
- Trevor Broersma, by phone

SPOA Directors in attendance:

- Ariana Burkley
- Dan Godec
- Jenny Longville May
- Karen Zavis
- Lorry Prentis

Also, in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Nina Timm, Community Manager
- Dan Carlson, Facilities Manager
- Chris Neuswanger, Owner
- Helen Burton, Owner

#### **CALL TO ORDER**

Director Nelson called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on April 26, 2022, at 3:00 p.m., noting a quorum was present.

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**DISCLOSURE MATTERS**

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

**AGENDA**

There were no changes to the agenda.

**PUBLIC INPUT**

Chris Neuswanger suggested BCMD not approve payment to the Wildridge Trails Coalition as he has an email saying they have not received the grant they have applied for to complete the trail work. He also requested that people be able to sign up for board meeting packets from the website.

**MARCH 22, 2022, MEETING MINUTES**

The Board reviewed the March 22, 2022, meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the March 22, 2022, meeting minutes.

**OPEN ITEM STATUS REPORT**

The report will be updated to reflect work that is underway.

**POTENTIAL RE-ALIGNMENT OF DISTRICT BOUNDARIES FOR EAGLE COUNTY SCHOOL DISTRICT PARCEL, TRACT B BERRY CREEK/MILLER RANCH PUD**

After following up, the Eagle County School District, as the property owner and not a property tax payer, has not requested the proposed boundary change. Unless the School District requests the change there is no boundary re-alignment to consider.

**OPERATIONS**

- Have bids to have both decks at the Community Center stained as well as paint the metal landscape band in the north roundabout and two culvert guard rails in the same area. Would like to proceed as quickly as possible on the work.

Following discussion about the bids received, by motion duly made and seconded, it was unanimously

**RESOLVED** to authorize \$4,000 to stain both decks at the Community Center as well as paint the metal landscape band in the north roundabout and two culvert guard rails in the same area.

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- Working on getting a second bid to install snow stop bars on the pavilion at Chip Ramsey Park.
- Waiting for bids to paint crosswalks and stop bars throughout the Community.

**MARCH 2022 FINANCIAL STATEMENT**

It was noted that ColoTrust is an investment trust and not a bank. It is highly rated and invests money for municipalities and there is no FDIC insurance. Overall budget variances are favorable except for the irrigation replacement project. Following the discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to accept the March 2022, financial statement as presented.

**PAYMENT OF APRIL INVOICES**

Due to the question raised about Wildridge Trails Coalition award of the grant to complete the proposed trail work that invoice will be removed from the payables until May. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the April 2022, invoices for payment.

**UPPER EAGLE REGIONAL WATER AUTHORITY UPDATE**

- Two articles about the dire water situation in the west were included in the packet.

**COMMUNITY MANAGER REPORT**

- Struggling with enough volunteers for the I-70 cleanup day. Singletree may have to give up the mile if volunteers continue to be a challenge.
- Due to the number of meetings going on at the Community Center it would be good to have a set of stacking chairs in the Classroom in Building B. A stack that will fit in the closet have been identified.

Following the discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to authorize \$4,000 to purchase stacking chairs and storage rack to be stored in the Classroom in Building B.

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**ZEHREN & ASSOCIATES LONG RANGE PLANNING PROPOSAL**

The SPOA will be engaging and paying for Zehren's plan and work. It will be a collaborative effort with BCMD, and the expectation is BCMD would pay for work or projects identified in the plan. A representative from the SPOA and BCMD boards, along with two or three community members will sit as the steering committee for the planning process. Board members noted that the scope and proposed deliverables were good. It was requested that additional demographic information be gathered from owners through the process, so everyone better understands the composition of owners.

**ADJOURNMENT**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 26<sup>th</sup> day of April 2022.

Respectfully submitted,

Nina Timm