

**SINGLETREE DESIGN REVIEW COMMITTEE
MEETING MINUTES
July 1, 2021**

The regular meeting of the Singletree Design Review Committee (DRC) was held on Thursday, July 1, 2021, at 8:30 am, at the Singletree Community Center.

The members present were David Viele, Larry Deckard, Larry Rogers, Mike Suman, and Patrick Scanlan. Architectural Consultant, John Perkins was also present.

MEETING MINUTES – The Committee reviewed the May 6, and June 3, 2021, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the May 6, and June 3, 2021, meeting minutes.

Insull Residence	Filing 3 Block 3 Lot 12	Preliminary/Final Review
Charlie Perkins, Architect	0861 June Creek Rd	New Garage & Deck & Habitable Area

Charlie Perkins, architect, presented plans to add 91 sq ft of Habitable Area by enclosing an existing second floor deck, convert an existing storage area into a new garage bay, and add a new 466 sq ft deck with a hot tub and planter box on the southside of the home. The chimney will also be clad in horizontal metal paneling, that matches the adjacent chimney except that the paneling will be placed horizontally rather than vertically. As part of the project windows will be replaced and all window cladding will match.

Existing Habitable Area	3,930 sq ft
Maximum Allowed Habitable Area	4,050 sq ft
Proposed Habitable Area	4,021 sq ft

The new garage and deck remain outside of the side setbacks. All new windows and stucco will match existing. The owner, Mr. Insull, suggested that construction may be phased due to timing on structural drawings and subcontractors. It is his goal to complete the project simultaneously.

The Committee listened to the presentation and ensured that the Duplex Owner Written Approval Letter had been signed by the duplex mate. Following the discussion, by motion duly made and seconded, it was unanimously

- a. Complete structural plans shall be submitted to the Architectural Consultant for his review prior to final stamp off being given.
- b. All Review Fees shall be paid and a Compliance Deposit of \$7,500 shall be submitted.

RESOLVED to grant Final approval subject to the conditions above.

ADJOURNMENT – There being no further business to come before the Committee, by motion duly made and seconded, it was unanimously

RESOLVED to adjourn the regular meeting of the Singletree Design Review Committee this the 1st day of July 2021, at 8:55 AM.