

**Minutes of the Board of Directors of the  
Singletree Property Owners' Association Meeting  
October 27, 2020**

A Special Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on October 27, 2020, at 2:30 p.m., at the Singletree Community Center.

**Attendance** The following SPOA Directors were present and acting:

- Ariana Burkley, by phone
- Dan Godec
- George Gregory
- Jennie Longville May, by phone
- Karen Zavis

Also, in attendance:

- Nina Timm, Community Manager

**CHANGES TO THE SPOA SPECIAL MEETING AGENDA:**

There were no changes to the agenda.

**PUBLIC COMMENT:**

There was no public comment.

**2021 BUDGET WORK SESSION:**

The Board reviewed the proposed 2021 budget.

- It was noted that the Design Review Fee Revenue and Architectural Consultant Expenses are based on adopting a new fee schedule and a proposed and updated Architectural Consultant contract that have not yet been approved.
- There was discussion about if the Design Review process costs should be covered directly by applicants or should the overall costs be partially subsidized by annual dues, since DRC approved changes benefit the entire community.
- Cost savings over 2020 expenses are expected in Legal Fees and Insurance Costs based on recent activity.
- Any 2021 Community Projects could be funded from reserves.

Following the discussion, the Board unanimously agreed to table any action on the proposed 2021 budget pending more information about the Design Review process and proposed fees.

**OTHER BUSINESS:**

There was no other business.

**ADJOURNMENT:**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Special Meeting of the Singletree Property Owners Association Board of Directors at 3:01 pm, this the 27<sup>th</sup> day of October 2020.