

AGENDA FOR THE JOINT MEETING OF THE  
BERRY CREEK METROPOLITAN DISTRICT &  
THE SINGLETREE PROPERTY OWNERS ASSOCIATION  
DECEMBER 8, 2020 - 3:00 PM  
Via GOTOMEETING ONLY –  
email [manager@singletreetoday.com](mailto:manager@singletreetoday.com) for login information

- 1) CALL TO ORDER/ROLL CALL
- 2) CONSIDERATION OF CHANGES TO THE BCMD AGENDA
- 3) BCMD & SPOA PUBLIC INPUT
- 4) LEE RIMEL – BERLAIMOINT ESTATES UPDATE
- 5) BCMD MINUTES
  - a) October 27, 2020 Meeting Minutes (Motion to Approve)
- 6) BCMD BUSINESS
  - a) Open Item Status Report
  - b) Other Business
    - a. Confirmation of Insurance Deductibles for 2021
- 7) BCMD OPERATIONS REPORT – Dan Carlson
- 8) BCMD FINANCIAL REPORTS
  - a) October 31, 2020 Financial Statement (Motion to Accept)
  - b) Accounts Payable (Motion to Approve)
- 9) UPDATES
  - a) Upper Eagle Regional Water Authority
- 10) JOINT BUSINESS
  - a) Community Manager Report
  - b) Other Business
- 11) ADJOURNMENT OF THE BCMD MEETING

AGENDA FOR THE JOINT MEETING OF THE  
BERRY CREEK METROPOLITAN DISTRICT &  
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DECEMBER 8, 2020 (CONTINUED)  
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- 1) CONSIDERATION OF CHANGES TO THE SPOA AGENDA
- 2) SPOA MINUTES
  - a. October 27, 2020 Special Meeting Minutes (Motion to Approve)
  - b. October 27, 2020 Meeting Minutes (Motion to Approve)
- 3) DRC REPORT
  - a. Proposed Design Review Fee Schedule
  - b. Proposed Architectural Consultant Contract
  - c. Design Guideline Updates – to be effective Jan. 1, 2021 (Motion to Accept)
  - d. October 15, 2020 DRC Meeting Minutes (No SPOA action required)
  - e. November 5, 2020 DRC Meeting Minutes (No SPOA action required)
  - f. November 19, 2020 DRC Meeting Minutes (No SPOA action required)
  - g. October Staff Approvals (No SPOA action required)
  - h. November Staff Approvals (No SPOA action required)
- 4) SPOA FINANCIAL REPORTS – Karen Zavis, Treasurer
  - a. Financial Statement for Month Ended October 31, 2020 (Motion to Accept)
  - b. Accounts Payable (Motion to Approve)
  - c. Consideration of the proposed 2021 Budget (Motion to Recommend Approval)
  - d. REALFire - Singletree Community Fund Funding Request
- 5) SPOA COMMITTEE REPORTS
  - a. Legal – George Gregory
  - b. Open Space and Trails – Lee Rimel
  - c. Communications – Karen Zavis
  - d. Social – Jennie Longville May
- 6) SPOA BUSINESS
  - a. Compliance Update
  - b. Other Business
- 7) EXECUTIVE SESSION – If Necessary
- 8) ADJOURNMENT OF THE SPOA MEETING