

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
July 28, 2020**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on July 28, 2020, at 4:35 p.m., at the Singletree Community Center.

Attendance The following SPOA Directors were present and acting:

- Ariana Burkley
- Dan Godec
- George Gregory
- Jennie Longville May
- Karen Zavis

Also in attendance:

- Courtney Holm, BCMD
- Melissa Nelson, BCMD
- Mike Reisinger, BCMD
- Trevor Broersma, BCMD
- Nina Timm, Community Manager

CHANGES TO THE SPOA MEETING AGENDA:

There were no changes to the SPOA agenda.

PUBLIC COMMENT:

Ann Steevens and Jim Kunick spoke to the board about garbage, dog poop and poop bags being left on the trails and roads in Singletree. They requested a reminder be sent to residents and another community cleanup day be scheduled. Following their comments, they left the meeting.

SPOA OFFICER ELECTIONS:

By motion duly made and seconded it was unanimously

RESOLVED to elect George Gregory as President of the SPOA Board.

By motion duly made and seconded it was unanimously

RESOLVED to elect Jennie Longville May as Vice President of the SPOA Board.

By motion duly made and seconded it was unanimously

RESOLVED to elect Karen Zavis as Treasurer and Secretary of the SPOA Board.

MEETING MINUTES:

The SPOA June 25, 2020, meeting minutes were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the June 25, 2020, meeting minutes as amended.

DRC REPORT:

David Viele, John Perkins, Dan Godec, George Gregory, and Karen Zavis met to discuss the DRC's request that the SPOA consider increasing the compliance deposit (refundable) and fees for remodels in Singletree. The DRC believes due to the increasing scope and expense of recent remodels the compliance deposit and fees should increase as well. They recommend increasing the compliance deposit from \$4,500 to \$7,500 and adding the \$250 Site Observation Fee During Construction. Following the discussion, by motion duly made and seconded it was unanimously

RESOLVED to increase the Design & Construction Site Compliance Fee to \$7,500 and add the \$250 Site Observation Fee During Construction effective August 1, 2020.

TREASURER'S REPORT:

The largest account receivable was collected following sale of the house. Current accounts receivable is approximately \$9,500. Without social events and the summer party there will be a positive variance in 2020. Following review and discussion of the financials, by motion duly made and seconded it was unanimously

RESOLVED to accept the June 2020 financial report as presented. By motion duly made and seconded it was unanimously

RESOLVED to approve the July 2020 payables as presented.

COMMITTEE REPORTS:

Legal – The shed at 0011 Buckboard has been completed and the lawsuit has been dismissed. There was discussion about increasing parking in the right-of-way. An email will be sent to everyone and a letter should be sent to individual offenders that includes a notice to correct/remedy the situation.

Trails & Open Space – Following the discussion had during the BCMD portion of the meeting about the state of the trailhead at Charolais Circle, by motion duly made and seconded it was unanimously

RESOLVED to contribute \$4,500 to the construction of a new pedestrian and bike path at the Charolais Circle trailhead.

Social – Currently no change to report.

Communications – Will send an email out about dog poop and parking in the road right-of-way.

COMPLIANCE UPDATE:

Report was sent to SPOA board members earlier in the day. The Board discussed parking in the road right-of-way and will begin a community education process about the right-of-way and ending parking in it.

OTHER BUSINESS:

There was no other business.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board of Directors at 5:15 pm, this the 28th day of July 2020.