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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District on June 27, 2019**

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado held on June 27, 2019, at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

#### **ATTENDANCE**

The following BCMD Directors were present and acting:

- Dan Godec
- Karen Kern
- Melissa Nelson
- Mike Reisinger
- Katie Rothenberg

SPOA Directors in attendance:

- Ariana Burkley
- Courtney Holm
- Jennie Longville May, by phone
- Karen Zavis

Also in attendance were:

- Nina Timm, Community Manager
- Ken Marchetti, Marchetti & Weaver
- Dan Carlson, Facilities
- Trevor Broersma

#### **CALL TO ORDER**

Director Godec called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on June 27, 2019, at 3:00 p.m. noting a quorum was present.

#### **DISCLOSURE MATTERS**

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

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**AGENDA**

There were no changes to the agenda.

**PUBLIC INPUT**

Trevor Broersma, an Owner in Singletree, requested the Metro District look at painting cross bars at all golf cart crossings, add traffic-calming measures and install consistent signage throughout the community for a cohesive look.

**JUNE 28, 2019 MEETING MINUTES**

The Board reviewed the June 28, 2019, meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the June 28, 2019, meeting minutes.

**RESOLUTION AUTHORIZING ONLINE NOTICE OF PUBLIC MEETINGS**

As of August 1, House Bill 19-1087 authorizes the District to post full and timely notice of its meetings no less than 24-hours prior to its meeting on the District's public website ([www.singletreetoday.com](http://www.singletreetoday.com)) at no charge to the public and the District will maintain the Singletree Community Center as the one designated physical location for posting meeting notices. The Board determined these noticing options will provide improved notice to the District's residents. Following discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to adopt the Resolution Authorizing Online Notice of Public Meetings.

**IGA FOR MOSQUITO CONTROL IN EDWARDS**

Edwards Metro District provides mosquito control services for the Edwards area and has done so for many years. The IGA codifies cost sharing for mosquito control service that has occurred between Arrowhead, Berry Creek, Edwards Metro Districts and Lake Creek Village, LLC, over the years. Following discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to enter into the IGA for Mosquito Control Service.

**MAY FINANCIAL REPORT**

Two Certificates of Deposit renew in 2020, Marchetti and Weaver will shop for the best rates on renewal, unless it is determined the cash is needed for capital projects. Ken noted that a one mil increase in the tax rate generates approximately \$78,000 per year. Currently the District has approximately \$200,000 per year to spend on capital projects. Following discussion, by motion duly made and seconded, it was unanimously

**RESOLVED** to accept the May 2019 financial statements as presented.

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**PAYMENT OF JUNE INVOICES**

The Board reviewed the June 2019, list of payments for approval. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the June 2019, list of payments.

**OPERATIONS**

- Will look at changing the Singletree Road speed limit sign to blink at 25 MPH.
- Removed a piece of playground equipment at Chip Ramsey Park due to rot.
- Cleaned up landscaping around trailheads and Metro District trashcans.
- Replaced stolen pet pickup dispenser at Foal Circle.
- Cross bars and cross walks completed by June 28.

**UPDATES**

UERWA – Lake Powell and Lake Mead increased, with peak expected in September. Ongoing concern about the long-term draught situation. The Board questioned the Water District funding operations from the capital budget.

Draft Audit Report – Will distribute the Management Discussion electronically. The committee should review the audit and talk to the auditors to answer questions.

Joint BCMD/SPOA Committees – Furthering the partnership, the boards would like to establish joint BCMD/SPOA committees.

2020 Maintenance Contracts – BCMD will explore alternative options for 2020 maintenance contracts, goal to expand relationship with the Sonnenalp Club, recognizing it is mutually beneficial to ensure the Club's ongoing success.

Community Manager Report –

- Requested to open the gym at 5:30 AM. It currently opens at 5:45 AM in deference to the neighbors.
- Update Community Center rental agreement to a 60-day cancellation policy.

**ADJOURNMENT**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 27<sup>th</sup> day of June 2019.

Respectfully submitted,

Nina Timm