

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
August 23, 2018**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on August 23, 2018, at 4:48 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado.

Attendance The following SPOA Directors were present and acting:

- Mike Budd
- Courtney Holm
- Jennie Longville May
- Melissa Nelson
- Karen Zavis

Also in attendance:

- Dan Godec, BCMD
- Karen Kern, BCMD
- Mike Reisinger, BCMD
- Nina Timm, Community Manager
- Wendell Porterfield, Porterfield and Associates
- Ariana Burkley, Resident
- George Gregory, Resident

CHANGES TO THE SPOA MEETING AGENDA:

There were no changes to the agenda.

PUBLIC COMMENT:

David & Liz Stern requested SPOA send a letter to their neighbors at 0171 Foal Circle requesting the neighbors mitigate the cottonwood tree runners that have spread throughout both yards.

MEETING MINUTES:

The SPOA July 26, 2018, meeting minutes were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the July 26, 2018, meeting minutes.

COMMUNITY MANAGER'S REPORT:

Looking for board members to help with setting up the summer party on Saturday. Expecting around 700 residents at the party. An additional \$1,650 in annual dues collected so far in August.

TREASURER'S REPORT:

- No significant variances to report.
- Presented account receivables aging report. There are 52 owners with outstanding balances, of which 33 owe for 2018 dues and late fees only.

Following review and discussion of the financials, by motion duly made and seconded it was unanimously

RESOLVED to accept the July 2018 financial reports as presented.

By motion duly made and seconded it was unanimously

RESOLVED to approve the August 2018 payables as presented.

COMMITTEE REPORTS:

Trails and Open Space – Trail work day scheduled on September 12, from 9 AM to Noon.

Legal – Will be covered in executive session with Wendell Porterfield.

Communications – Always looking for new material for *Inside Singletree*.

Social – Summer party is on Saturday. Hopeful board members can help set up. Goal is for board members to meet new residents and increase engagement on committees.

Bring compliance report to next meeting.

EXECUTIVE SESSION:

Wendell Porterfield, SPOA's attorney, was present to meet with the board in executive session. By motion duly made and seconded it was unanimously

RESOLVED to adjourn to executive session at 5:37 PM.

By motion duly made and seconded it was unanimously

RESOLVED to adjourn the executive session and return to the regular meeting at 6:18 PM.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board of Directors at 6:19 pm, this the 23rd day of August, 2018.