

**SINGLETREE DESIGN REVIEW COMMITTEE  
MEETING MINUTES  
April 16, 2015**

A Regular Meeting of the Singletree Design Review Committee was held on Thursday, April 16, 2015, at 8:30 a.m., at the Singletree Community Center, Edwards, Colorado.

The members present were: Larry Deckard, Larry Rogers, Charlie Dolan and Karen Zavis. Charlie Perkins, representing the Architectural Consultant's office, was in attendance. Ralph Dockery, SPOA Board Member was also present during the entire meeting.

**MEETING MINUTES** – The Committee reviewed the March 19, 2015 and April 2, 2015 meeting minutes. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the March 19, 2015 and April 2, 2015 meeting minutes as submitted.

<b>Mike Lauderbach</b>	<b>Flg. 3, Blk. 3, Lot 19 621 Singletree Road</b>	<b>Plat notation</b>
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Mike Lauderbach was present to discuss a notation on the plat plan regarding garage slab finished elevation for the property at 621 Singletree Road, which he is potentially developing. The Committee explained that Mr. Lauderbach will have to contact Eagle County directly if he wants to modify any restrictions called out on the plat plan; this is not within the purview of the DRC.

**Note:** The following 4 agenda items relate to the installation of solar panels on existing residences. It was explained to the Committee that the energy rebate from Holy Cross Energy available for these installations is reducing after 4/30/15 and therefore the applicants and their representatives were interested in obtaining Conceptual Approval for these projects so that applications to Holy Cross Energy could be submitted before such date. The Applicants did not need a DRC 'stamp' for the application submittal process. Actual installation of the panels needs to be completed within 4 months of such application.

<b>Millfeld Residence Eric Johnson</b>	<b>Flg. 3, Blk. 2, Lot 44 0982 June Creek Road</b>	<b>PV Solar Installation Conceptual Approval</b>
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Jason Weingast of Active Energies and Eric Johnson presented plans for the photovoltaic solar installation to the Committee for their review and the following matters were noted:

- a. A scale roof plan and exterior elevation of the proposed solar collector installation must be submitted with dimensions of the PV units and dimensions locating the units on the roof.
- b. Details specific to this home are required indicating how the solar panels are to be attached to the existing roof with dimensions indicating the finished height of the proposed panel from the roof surface.
- c. A complete application is required including the above referenced drawings, photos of the existing home, cut sheets of PV panels and the signed and notarized Duplex Owner Written Approval Letter (see Design Guidelines Section 10, Appendix D).

A motion was made to approve the conceptual plans subject to the conditions outlined above. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the conceptual plans subject to the conditions outlined above.

**Rollins Residence**  
**Eric Johnson**

**Flg. 3, Blk. 6, Lot 16**  
**350 June Creek Road**

**PV Solar Installation**  
**Conceptual Approval**

Jason Weingast of Active Energies and Eric Johnson presented plans for the photovoltaic solar installation to the Committee for their review and the following matters were noted:

- a. A scale roof plan and exterior elevation of the proposed solar collector installation must be submitted with dimensions of the PV units and dimensions locating the units on the roof.
- b. Details specific to this home are required indicating how the solar panels are to be attached to the existing roof with dimensions indicating the finished height of the proposed panel from the roof surface.
- c. A complete application is required including the above referenced drawings, photos of the existing home, cut sheets of PV panels and the signed and notarized Duplex Owner Written Approval Letter (see Design Guidelines Section 10, Appendix D).

A motion was made to approve the conceptual plans subject to the conditions outlined above. By motion duly made and seconded, it was unanimously,

**RESOLVED** to approve the conceptual plans subject to the conditions outlined above.

**Schwartz Residence**  
**Eric Johnson**

**Flg. 1, Lot 9**  
**539 Charolais Circle**

**PV Solar Installation**  
**Conceptual Approval**

Jason Weingast of Active Energies and Eric Johnson presented plans for the photovoltaic solar installation to the Committee for their review and the following matters were noted:

- a. A scale roof plan and exterior elevation of the proposed solar collector installation must be submitted with dimensions of the PV units and dimensions locating the units on the roof.
- d. Since this is a flat roof installation on a tilted and ballasted steel frame, details specific to this home are required indicating how the solar panels are to be attached to the existing roof with dimensions indicating the finished height of the proposed panel from the existing roof surface and parapet/roof curb.
- b. A complete application is required including the above referenced drawings, photos of the existing home, cut sheets of PV panels and support system and review fee.

A motion was made to approve the conceptual plans subject to the conditions outlined above. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the conceptual plans subject to the conditions outlined above.

**Osborn Residence**

**Flg. 1, Lot 17B**  
**14 Stagecoach**

**PV Solar Installation**  
**Conceptual Approval**

The applicant was not in attendance therefore the matter is tabled. Jason Weingast offered to contact the applicant to follow up on the status of their application. Reference is made to the requirements described above for a complete application.

**Ralph Dockery**  
**Charlie Perkins**

**Flg. 4, Blk, 2, Lot 18**  
**70 Honda Drive**

**Enclosure of roof deck with new dormer**  
**Conceptual Approval**

Charlie Perkins and Ralph Dockery presented the plans to enclose the roof deck with a dormer that will match the existing dormers on the residence, and the following matters were noted:

- a. Drawings indicating existing and proposed floor plans and exterior elevations are required with notes indicating that all new materials and finishes are to match existing. Plans are to include the square foot tabulation for existing, allowable and proposed square footage.
- b. The proposed dormer will match the existing dormers in roof pitch, fascia detail and window fenestration.
- c. A roof plan illustrating the configuration of the proposed dormer is required. New roofing materials to match existing. If applicant decides to re-roof the entire house, the new roof material needs to be submitted for approval.
- d. A complete application is required including the above referenced drawings, photos of the existing home and review fee.

A motion was made to approve the conceptual plans subject to the conditions outlined above. By motion duly made and seconded, it was unanimously

**RESOLVED** to approve the conceptual plans subject to the conditions outlined above.

**ADJOURNMENT** – There being no further business to come before the Committee, by motion duly made and seconded, it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Singletree Design Review Committee this the 16<sup>th</sup> day of April 2015.