
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District on June 22, 2017

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado held on June 22, 2017, at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

ATTENDANCE

The following BCMD Directors were present and acting:

- Dan Godec
- Karen Kern
- Mike Reisinger
- Katie Rothenberg

Excused Absence for BCMD Directors:

- George Gregory

SPOA Directors in attendance:

- Mike Budd
- Jennie Longville May
- Ralph Merritt
- Melissa Nelson
- Karen Zavis

Also in attendance were:

- Nina Timm, Community Manager
- Dan Carlson, Operations
- Ken Marchetti, Marchetti & Weaver
- Larry Rogers, Owner

CALL TO ORDER

Director Godec, called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on June 22, 2017, at 3:00 p.m. noting a quorum was present.

DISCLOSURE MATTERS

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting.

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The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

Two items added to the agenda under BCMD Business.

PUBLIC INPUT

There was no public input.

MAY 25, 2017 MEETING MINUTES

The Board reviewed the May 25, 2017, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the May 25, 2017, minutes as presented.

EDWARDS FIRE STATION REVERTER

Eagle River Fire Protection District is rebuilding the Edwards fire station. Edwards, Arrowhead and Berry Creek Metropolitan Districts were originally involved in the construction of the Edwards fire station. There is a reverter clause that should the fire station no longer be used it would revert to the Edwards Metropolitan District. Edwards Metro is considering removing the reverter clause upon completion of the new Edwards fire station.

ON STREET AND RIGHT-OF-WAY PARKING IN SINGLETREE

There was discussion about on street and right-of-way parking in Singletree. This impacts safety, drainage and neighbors. The road and right-of-way belong to Eagle County and the Sheriff's Office patrols them. The consensus was to provide individual education to Owners who have improved on street or right-of-way parking.

OPEN ITEM LIST

Concrete Pans – Dan Carlson has received two bids install concrete pans at six corners. The initial bid was \$25,000 and the second bid is for \$18,000. This work to be completed prior to the road overlay.

Golf Course Crossings – Moved to 2018.

Community Center Promotion – With landscaping complete, the photos were taken inside and outside. Mike Reisinger, Melissa Nelson and Nina Timm will select photos for the new brochure.

Repair and Expand Pavilion at Chip Ramsay Park – Waiting for structural engineer to prepare structure drawings. Will pursue updating bathroom interiors sooner.

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Bocce Ball and Pickle Ball Courts – There has been a number of Pickle Ball courts added in Eagle County and they are expensive to construct. Work with Sonnenalp Club to allow resident use of their pickle ball courts.

OPERATIONS

The operations report was included in the packet. Presented a bid of \$1,950 to remove five trees at Chip Ramsay Park. A number of cottonwoods at Charolais Pond Park are leaning and should be removed. Working on a number of irrigation issues throughout the community. Noxious weed treatment occurred throughout the community. If there is an area that needs spraying let Dan Carlson know.

- Bid for new sand at Chip Ramsay Park is \$1298. The Board directed Dan Carlson to get 4” of new sand placed at Chip Ramsay Park.
- Request to get a bid to bury the water line along Berry Creek Road.
- Request to get another bid to remove trees at Chip Ramsay and Charolais Pond Parks.

MAY FINANCIAL REPORT

The auditors have issued a clean audit, 2016 water rights value, provided by Glen Porzac, was included in the footnotes. By motion duly made and seconded, it was unanimously

RESOLVED to accept the Financial Statements and Report of Independent Certified Public Accountants dated December 31, 2016.

The preliminary May 31, 2017, Financial Statements were included in the packet and reviewed. Approximately \$100,000 will be moved from the Community Center Expansion budget to capital projects. By motion duly made and seconded, it was unanimously

RESOLVED to acknowledge receipt of the financial statements.

PAYMENT OF JUNE INVOICES

The Board reviewed the June list of payments to approve. By motion duly made and seconded, it was unanimously

RESOLVED to approve the June 2017, list of payments.

UPDATES

UERWA – They are updating their system to a wireless system, refurbishing the Bachelor Gulch tank, adding landscaping at Edwards Waste Water Treatment Facility and adding additional employee housing in Edwards. Local reservoirs are

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nearly full going into summer.

Community Manager Report – The Community Manager’s report was included in the meeting packet. Alida Zwaan has donated a new AED to the Community Center for installation at Chip Ramsay Park when the new pavilion is complete. A poll of BCMD and SPOA board members unanimously recommended going with a large tent for the annual summer party. Discussed charging for table and chair use at the Community Center. The current rental rate reflects those items being provided to users. There was a request to add high-top cocktail round tables at the Community Center and SPOA rents them annually for the summer party.

By motion duly made and seconded, it was unanimously

RESOLVED to spend up to \$1,500 to purchase ten 30” cocktail round tables and storage cart

Singletree Community Center Construction Update – Landscaping is complete, some exterior painting remains, and HVAC work. A \$4,500 lien for electrical work was filed. It will be released shortly.

ADJOURNMENT

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 22nd day of June, 2017.

Respectfully submitted,

Nina Timm