
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District April 27, 2017

The Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado was held on April 27, 2017, at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Board of Directors of the Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

Attendance The following BCMD Directors were present and acting:

- Dan Godec
- George Gregory, arrived at 4:00 pm
- Karen Kern
- Katie Rothenberg

SPOA Directors in attendance:

- Mike Budd
- Ralph Merritt
- Melissa Nelson
- Karen Zavis

Also in attendance were:

- Nina Timm, Community Manager
- Dan Carlson, Operations
- Ken Marchetti, Marchetti & Weaver
- Larry Rogers, Owner

Call To Order

Director Godec, called the Regular Meeting of the Board of Directors of Berry Creek Metropolitan District to order on April 27, 2017, at 3:00 p.m. noting a quorum was present.

Disclosure Matters

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed their conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action be taken at the meeting. The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda There were no changes to the agenda.

Public Input There was no additional public input.

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Minutes The Board reviewed the March 23, 2017, meeting minutes. By motion duly made and seconded, it was unanimously

RESOLVED to approve the March 23, 2017, minutes as presented.

**Open Items
List**

Concrete Pans – Dan Carlson received a bid from Elliott Concrete, Inc., Edwards, CO for the six concrete pans. The Board requested at least two more bids be obtained for the work. The Board will consider the concrete pan work once bids have been received for the Pavilion repair and expansion as well as pickle ball and bocce ball courts.

Golf Course Crossings – Moved to 2018.

Community Center Promotion – No update until after the landscaping is complete and professional photographers take photos for the brochure.

Repair and Expand Pavilion at Chip Ramsay Park – A footing was excavated to determine its size and load capacity and that information was sent to Mark Mueller, Engineer. Due to Mark's schedule there will be up to a one-month delay in getting structural plans complete. Director Gregory spoke with a local fabricator and the metal posts may not be as costly as anticipated. Evaluating the construction challenge of how to raise the roof of the existing structure. Updating the existing bathrooms are part of the project.

Bocce Ball and Pickle Ball Courts – Next steps include getting costs to level the black top and purchase pickle ball nets and fencing as well as the cost to install a bocce ball court.

New Sand at Chip Ramsay Park – Dan Carlson will get bids for the new sand.

Establishing a temporary joint committee with SPOA to move these projects forward. The goal of the committee is to obtain the costs for each of the proposed projects (concrete on corners, pavilion and bocce and pickle ball courts) and present those to the Boards. Ultimately, the committee will oversee the project(s) completion.

Dan Godec (BCMD) and Mike Budd (SPOA) will be the committee. Karen Kern and Ralph Merritt will also participate.

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Financial Report

The preliminary March 31, 2017, Financial Statements were included in the packet and reviewed.

By motion duly made and seconded, it was unanimously

RESOLVED to acknowledge receipt of the financial statements.

Payment of Invoices

The Board reviewed the April list of payments to approve, noting that Katie Rothenberg was not listed on the payables. By motion duly made and seconded, it was unanimously

RESOLVED to approve the April 2017, list of payments with the addition of Katie Rothenberg's payroll.

Mill Levy

Comparisons Ken Marchetti presented a mill levy comparison of communities throughout Eagle County. Singletree compares very favorably, in part due to very low annual POA dues. Communities with lower mill levies have significant sales tax revenue.

Operations

The operations report was included in the Board packet. Request to order a number of replacement LED bulbs for the light poles was made. The bathrooms at Chip Ramsay Park will open the second week of May. Painting the crosswalks and lane lines will also begin the second week of May. Adding two recycling cans at the Frisbee Golf Course.

Sonnenalp Club staff completed installation of the Charolais Pond aerator. Completed the 25 MPH road "stamps" on Winslow Road and Singletree Road.

Updates

UERWA – January – March water sales were down. Lake Powell levels remain static since 2014; Lake Mead levels increased slightly this year. The District is working to increase in-basin storage. This may involve working with Aurora and Denver Water.

Community Manager Report – As of April 26, BCMD has switched phone service from CenturyLink to Comcast. This results in almost a \$400 / month savings. Cancelling the Tuesday and Thursday night fitness classes at the end of April due to low attendance. Starting next week residents will be able to pick up Sonnenalp Club discount golf cards at the Community Center.

Singletree Community Center Construction Update – Director Godec updated the Board that the construction team has resolution to the HVAC issues and the

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work will be complete in early May. Landscaping and some exterior painting remain. Next month should be the final update.

Agreement with SPOA

For Shared

Employees

There is an existing agreement for shared BCMD and SPOA employees. Review and updating of the agreement by representatives from both boards completed prior to sending it to SPOA's Legal Committee for their review. Following Legal Committee's review, it will be sent to outside counsel for final approval. Anticipate the final document will be available for Board review at the May meeting.

Footing

Excavation

Terry Nottingham just sent an invoice for \$275.00 for the Pavilion footing excavation. George Gregory requested that he be paid as soon as possible as he showed up on short notice to help.

By motion duly made and seconded, it was unanimously

RESOLVED to immediately pay Terry Nottingham \$275.00 for the Pavilion footing excavation.

Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 27th day of April, 2017.

Respectfully submitted,

Nina Timm