

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
February 23, 2017**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on February 23, 2017, at approximately 4:07 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado.

Attendance The following SPOA Directors were present and acting:

- Mike Budd
- Ralph Dockery
- Jennie Longville May
- Ralph Merritt
- Melissa Nelson

Also in attendance were:

- Dan Godec, BCMD
- George Gregory, BCMD
- Karen Kern, BCMD
- Mike Reisinger, BCMD
- Nina Timm, Community Manager
- Dan Carlson, Operations
- Wendell Porterfield, Attorney
- Katie Rothenberg, Owner

CHANGES TO THE AGENDA:

- The Trails and Open Space Report will follow consideration of the previous meeting's minutes. The Financial Reports will follow the Trails and Open Space Report.

MEETING MINUTES:

The SPOA, January 26, 2017 Meeting Minutes, were reviewed and amended. By motion duly made and seconded it was unanimously

RESOLVED to approve the January 26, 2017 Meeting Minutes, as amended.

Trails/Open Space Committee – Melissa Nelson & Lee Rimmel –

- Lee thanked the Board for the 2017 donation (\$1,250) to the local Adopt a Ranger Program. In 2016, this program received \$60,000 in donations, provided 2 employees, adopted 29 local trails and facilitated 1,302 trail maintenance volunteer hours. The Program's goal for 2017 is to adopt 40 local trails.
- Volunteers for Outdoor Colorado (VOC) will provide 30 trained volunteers to remove barbed wire around Singletree. They may park at trailheads on that day. VOC is requesting a \$500 donation to provide their volunteers lunch that day.

Following the discussion, by motion duly made and seconded it was unanimously

RESOLVED to donate \$250 to Volunteers for Outdoor Colorado for lunches for volunteers working to remove the barbed wire around Singletree.

- VOC will be offering a volunteer training day on Saturday, May 13, at the Miller Ranch Community Center. The training will include working on the Nob Hill trail in Singletree.
- Volunteer sheets for residents interested in working on Singletree's trails will be available at the Annual Meeting on March 11.

TREASURER'S REPORT:

- DRC meeting expenses will be charged to Board Meeting Expense (5400).
- An Asset or Balance Report shall be included in the monthly financials.
- The Board acknowledged receipt of the January financial statements.

Following the financial discussion, by motion duly made and seconded it was unanimously

RESOLVED to approve the January payables as presented.

DRC Committee – Melissa Nelson

- There was a request to add the time the meeting adjourned to the minutes.
- There are currently 11-12 projects underway in Singletree.
- Larry Rogers will provide an overview of activity at the Annual Meeting.

MANAGER'S REPORT:

- Highway Cleanup is scheduled for Saturday, May 6. Singletree has adopted a one mile section of I-70 to clean. There will be a neighborhood cleanup that day too.
- The Sonnenalp Club will schedule a golf course cleanup day in April, as weather permits.
- There was a suggestion to deliver five dog poop bags and a friendly reminder to clean up after your pet to each Property.

COMMITTEE REPORTS:

Covenant Compliance – Ralph Merritt –

- Working with contractor on two new homes to place gravel in the driveways to reduce mud being tracked on roads.
- Owner on Anvil Circle has cleaned up the Christmas tree.
- Owner on Buckboard has relocated their trash can inside their garage.

Communications Committee – Melissa Nelson –

- The BCMD / SPOA page will be in each issue of *Inside Singletree*. Please let us know if there is something specific that should be included.
- Email continues to be an efficient and timely way to communicate with Owners.

Social Committee – Jennie Longville –

- The March social event will be a Swing Dance Class on Saturday, March 25.
- There were 15 people at the February Meditation Class.

Legal Committee – Mike Budd –

- The Legal Committee will be meeting with the DRC at the DRC's March 2 meeting for training and establishing a list of items to address jointly.

The Board requested that an evaluation of SPOA committees and appointments be added to the March 23, 2017 agenda.

OPEN ITEM REPORT – Melissa Nelson –

- Annual Meeting Preparation
 - The sign in sheet needs to be updated.
 - Copies of the 2016 budget and 2016 minutes should be available.
 - The Opt-In Directory and forms to sign up for the Opt-In Directory should be there.
 - Nina will provide proof of notice.
 - Lee Rimmel will present for the Trails Committee.
 - Larry Rogers will present for the DRC.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board at 5:13 pm this the 23rd day of February, 2017.