

**Minutes of the Board of Directors of the  
Singletree Property Owners' Association Meeting  
February 23, 2017**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on February 23, 2017, at approximately 4:07 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado.

**Attendance** The following SPOA Directors were present and acting:

- Mike Budd
- Ralph Dockery
- Jennie Longville May
- Ralph Merritt
- Melissa Nelson

Also in attendance were:

- Dan Godec, BCMD
- George Gregory, BCMD
- Karen Kern, BCMD
- Mike Reisinger, BCMD
- Nina Timm, Community Manager
- Dan Carlson, Operations
- Wendell Porterfield, Attorney
- Katie Rothenberg, Owner

**CHANGES TO THE AGENDA:**

- The Trails and Open Space Report will follow consideration of the previous meeting's minutes. The Financial Reports will follow the Trails and Open Space Report.

**MEETING MINUTES:**

The SPOA, January 26, 2017 Meeting Minutes, were reviewed and amended. By motion duly made and seconded it was unanimously

**RESOLVED** to approve the January 26, 2017 Meeting Minutes, as amended.

**Trails/Open Space Committee – Melissa Nelson & Lee Rimmel –**

- Lee thanked the Board for the 2017 donation (\$1,250) to the local Adopt a Ranger Program. In 2016, this program received \$60,000 in donations, provided 2 employees, adopted 29 local trails and facilitated 1,302 trail maintenance volunteer hours. The Program's goal for 2017 is to adopt 40 local trails.
- Volunteers for Outdoor Colorado (VOC) will provide 30 trained volunteers to remove barbed wire around Singletree. They may park at trailheads on that day. VOC is requesting a \$500 donation to provide their volunteers lunch that day.

Following the discussion, by motion duly made and seconded it was unanimously

**RESOLVED** to donate \$250 to Volunteers for Outdoor Colorado for lunches for volunteers working to remove the barbed wire around Singletree.

- VOC will be offering a volunteer training day on Saturday, May 13, at the Miller Ranch Community Center. The training will include working on the Nob Hill trail in Singletree.
- Volunteer sheets for residents interested in working on Singletree's trails will be available at the Annual Meeting on March 11.

**TREASURER'S REPORT:**

- DRC meeting expenses will be charged to Board Meeting Expense (5400).
- An Asset or Balance Report shall be included in the monthly financials.
- The Board acknowledged receipt of the January financial statements.

Following the financial discussion, by motion duly made and seconded it was unanimously

**RESOLVED** to approve the January payables as presented.

**DRC Committee – Melissa Nelson**

- There was a request to add the time the meeting adjourned to the minutes.
- There are currently 11-12 projects underway in Singletree.
- Larry Rogers will provide an overview of activity at the Annual Meeting.

**MANAGER'S REPORT:**

- Highway Cleanup is scheduled for Saturday, May 6. Singletree has adopted a one mile section of I-70 to clean. There will be a neighborhood cleanup that day too.
- The Sonnenalp Club will schedule a golf course cleanup day in April, as weather permits.
- There was a suggestion to deliver five dog poop bags and a friendly reminder to clean up after your pet to each Property.

**COMMITTEE REPORTS:**

**Covenant Compliance – Ralph Merritt –**

- Working with contractor on two new homes to place gravel in the driveways to reduce mud being tracked on roads.
- Owner on Anvil Circle has cleaned up the Christmas tree.
- Owner on Buckboard has relocated their trash can inside their garage.

**Communications Committee – Melissa Nelson –**

- The BCMD / SPOA page will be in each issue of *Inside Singletree*. Please let us know if there is something specific that should be included.
- Email continues to be an efficient and timely way to communicate with Owners.

**Social Committee – Jennie Longville –**

- The March social event will be a Swing Dance Class on Saturday, March 25.
- There were 15 people at the February Meditation Class.

**Legal Committee – Mike Budd –**

- The Legal Committee will be meeting with the DRC at the DRC's March 2 meeting for training and establishing a list of items to address jointly.

The Board requested that an evaluation of SPOA committees and appointments be added to the March 23, 2017 agenda.

**OPEN ITEM REPORT – Melissa Nelson –**

- Annual Meeting Preparation
  - The sign in sheet needs to be updated.
  - Copies of the 2016 budget and 2016 minutes should be available.
  - The Opt-In Directory and forms to sign up for the Opt-In Directory should be there.
  - Nina will provide proof of notice.
  - Lee Rimmel will present for the Trails Committee.
  - Larry Rogers will present for the DRC.

**ADJOURNMENT:**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Singletree Property Owners Association Board at 5:13 pm this the 23rd day of February, 2017.