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## RECORD OF PROCEEDINGS

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### Minutes of the Regular Meeting Of the Board of Directors of Berry Creek Metropolitan District August 25, 2016

A Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District (BCMD), Eagle County, Colorado was held on August 25, 2016 at 3:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Executive Board of Singletree Property Owners Association (SPOA). These minutes are the minutes of the BCMD portion of the meeting and separate minutes record the SPOA portion of the meeting.

**Attendance** The following BCMD Directors were present and acting:

) George Gregory  
) Karen Kern  
) Ann Darby  
) Dan Godec  
) Mike Reisinger

SPOA Directors in attendance:

) Ralph Dockery  
) Melissa Nelson

Also in attendance were:

) Teak Simonton, Eagle County Clerk & Recorder  
) Larry Rodgers, DRC Architect  
) Nina Timm, Community Manager  
) Dan Carlson, Operations  
) Ken Marchetti, Marchetti & Weaver  
) Cheri Curtis, Secretary to the Meeting

#### **Call To Order**

The Regular Meeting of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Gregory, on August 25, 2016, at 3:00 p.m. noting a quorum was present.

#### **Disclosure Matters**

Pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member disclosed his conflicts of interest, stating the fact and summary nature of any matters as required under Colorado law, to permit official action to be taken at the meeting.

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The Board determined that the participation of the member's present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Darby reported she is the owner of Darby Architects, P.C. which provides architectural services to the District. This disclosure is associated with approval of items on the agenda, which may affect her interests.

Written disclosures of these interests were filed with the Secretary of State and the Board prior to the Board meeting.

#### **Eagle County**

##### **Treasurer**

##### **Election**

Teak Simonton is running for Eagle County Treasurer and introduced herself to the Board. Ms. Simonton informed the Board of her vision for the Eagle County Treasurer's office if she is successful in the election. The Board thanked her for her time.

Ms. Simonton left the meeting at 3:05 p.m.

##### **Agenda**

There were no changes to the agenda.

##### **Public Input**

There was no additional public input.

##### **Minutes**

The July 28, 2016 Regular Meeting minutes were reviewed. By motion duly made and seconded it was unanimously

**RESOLVED** to approve the July 28, 2016 Regular Meeting minutes as revised.

##### **Open Items**

##### **List**

Road Overlay – This item will be removed from the Open Item List since Eagle County Road and Bridge is currently overlaying the road.

Community Center Promotion – No new update.

Golf Course Crossings – Will be addressed in 2017.

Website Design – Ms. Timm reported Avid Design will be migrating to the new website in September.

Exercise Classes Fees – This item will be reviewed as the building is being completed.

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Eagle County IGA –Mr. Collins is working with Brian Treu, the Eagle County Attorney, to complete the Agreement.

#### **Other Business**

Bob Jamar has contacted Director Gregory regarding the traffic issues on Singletree roads. Director Gregory directed Mr. Jamar to contact Eagle County Road and Bridge since they are responsible for the roads in Singletree. The Board discussed the speed of travel in Singletree and dangerous traffic situations.

J.P. Power and Lee Rimel contacted the Forest Service regarding removing the barbed wire fence around Singletree. The Forest Service does not have the manpower to remove the fence, but they did grant the community permission to remove the fence. The plan is to remove the fence in 2017 with assistance from outside non-profit groups.

#### **Additional Parking**

Directors Godec and Darby reported there is a need to expand the parking lot for the Singletree Community Center. The area proposed for additional parking is anticipated to be too expensive and the discussion was tabled at this time. The Board will revisit the discussion of additional parking during the 2017 budget process. Ms. Nelson requested the Board consider a pickleball court when expanding the parking lot. It was suggested moving the playground to the east of the existing location and expand the parking lot into the existing playground area.

#### **Operations**

Mr. Carlson's report was included in the Board packet and reviewed by the Board. Mr. Carlson informed the Board the speed display sign on Winslow Road is not working and he will investigate the problem.

The posts that are supporting the shade structure in Chip Ramsey Park have rotted and need to be replaced. The Board suggested replacing the posts with dimensional treated posts. Discussion followed on revamping the design of the playground area and shade structure. This will be considered in the 2017 budget.

#### **Financial Report**

The preliminary July 31, 2016 Financial Statements were included in the Board packet and reviewed by the Board. By motion duly made and seconded it was unanimously

**RESOLVED** to acknowledge receipt of the financial statements.

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#### **Payment of Invoices**

The Board reviewed the August list of payments to approve. By motion duly made and seconded it was unanimously

**RESOLVED** to approve the August 2016 list of payments as submitted.

#### **Updates**

#### **UERWA**

Directors Gregory and Reisinger attended the August UERWA meeting. The major discussion at the meeting was the 2017 budget. The water usage is tracking with the current budget.

Several water agency representatives took a tour to look at three different sites as possible locations for potential future water storage.

#### **ECA**

The remaining funds from ECA have been disbursed to the member entities. Berry Creek Metropolitan District received \$5,911.25, which was the budgeted amount.

#### **Community Manager Report**

Ms. Timm has received 554 RSVPs for the Summer Party. Two temporary bathrooms will be brought onsite. The cost per person that is split between BCMD and SPOA will be approximately \$35 per person.

Ms. Timm met with the Eagle County Sheriff and the result was a three-day increased presence in Singletree with several tickets issued. The hope is the Sheriff's Department will continue to show a presence to help reduce speeding. Eagle County reported parking in County easements is a minor problem and most likely won't be addressed by Eagle County.

Ms. Timm suggested holding a candidates forum for this fall's elections.. Mr. Marchetti reported Edwards Metropolitan District is already planning a candidates forum on October 3, 2016 at Colorado Mountain College.

It was noted any candidates running for local elections are welcome to attend the BCMD/SPOA meetings.

The Board questioned the status of the letter to the Sonnenalp regarding parking on the grass. Ms. Timm reported the letter was sent on August 8, 2016. Heidi Colefice was meeting with Johannes Faessler to discuss the parking issues today.

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#### Singletree Community Center

##### Construction

**Update** The construction of the building is continuing to progress. The windows have been installed and roofing is being completed. The siding and drywall should be completed by Labor Day.

##### Joint

**Business** Peter Bergh suggested the District remove the Cottonwood trees as they become diseased and dying. Mr. Bergh recommended interspersing Long Wood Ash between the existing Cottonwoods in lieu of replacing the Cottonwoods. The Board will request Mr. Bergh attend a future meeting to present his plan.

##### 2017 Budget

**Discussion** Director Reisinger requested a basic format for contract bidding process be developed so contractors are bidding the same scope of services. Mr. Carlson suggested using a bid sheet based on the current services being provided by the current contractors.

**Adjournment** There being no further business to come before the Board, by motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 25th day of August, 2016.

Respectfully submitted,



Cheri Curtis  
Secretary for the Meeting