
RECORD OF PROCEEDINGS

Minutes of the Work Session Of the Board of Directors Berry Creek Metropolitan District June 29, 2012

A Work Session of the Board of Directors of the Berry Creek Metropolitan District, Eagle County, Colorado was held on June 29, 2012 at 9:00 a.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Mike Budd
- George Gregory
- Herb Luhman
- Ann Darby
- Dan Godec

Also in attendance were:

- Dan Carlson, Operations
- Ken Marchetti, Robertson & Marchetti, P.C.

Call To Order

A Work Session of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Budd, on June 26, 2012, at 9:00 a.m. noting a quorum was present.

Operations Report

Mr. Carlson reported the tops of two cottonwood trees at the Community Center have died and the rest of the tree is dying. The Board authorized Dan to have the trees removed.

Sink Hole

On the bike path adjacent to Charolais Circle a property owner is watering above the bike path and water has flowed under the bike path causing the path to buckle. Mr. Carlson estimated the cost to repair the path is in the \$1,000 range. The Board suggested that Mr. Carlson contact the homeowner to alert him that his irrigation is damaging the path.

Tree Irrigation

Mr. Carlson reported several issues with the irrigation system for the newly planted trees including:

- Some of the controllers were installed in locations that don't function well with the golf course system.
- Several of the scrubber valves (valves for non-filtered water) were either not installed properly initially or have become clogged. Mr. Sobec has cleaned the dirty valves and they are installing valves in the missing locations. Some

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of the zones were not working correctly yet, some of the lines were not buried deeply enough, and the pipe was separated in some locations.

- Mr. Carlson will make a list of the necessary repairs so they can be made by RMCL.

Goals

Director Budd distributed a copy of the current mission statement and an agenda for the meeting with proposed committees for the upcoming year.

Water and Fire Protection goals:

- Develop an integrated fire mitigation and water usage plan for the community
- Develop a policy that will require the water rights analysis to be updated no less frequently than every three years
- Consult with BLM/USFS regarding possible construction of a fire break to protect Singletree
- Develop community communications plan regarding above comments

ECA goals:

- Reevaluate ECA's mission statement and objectives and the functionality of ECA
- Become more proactive and create actionable goals for the betterment of the Edwards Community. First areas to address are the CDOT Rest Area and the West End project.

Beautification Committee Goals:

- Reevaluate beautification goals and adopt a revised plan for beautification moving forward
- Review agreement with Sonnenalp regarding water rights and usage and ability to water pocket parks with non-potable water
- Evaluate ongoing maintenance of landscaping improvements
- Establish parking areas and parking plan for trailheads in Singletree

Administration Goals:

- Better written job descriptions including written job descriptions for certain independent contractors
- Create written evaluation process for employee(s)
- Review personnel manual, insurance, bonds, bidding and construction process

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- Tighten up budget amendment process

Committee Appointments:

By motion duly made and seconded, the board unanimously

RESOLVED to make the following committee appointments for the upcoming year:

- UERWA – George Gregory, delegate, Herb Luhman, alternate
- ECA – Mike Budd delegate, Dan Godec and Ann Darby alternates
- Beautification – Herb Luhman, Dan Godec and Ann Darby
- Administration:
 - Human Resources – Herb Luhman
 - Insurance and bonds – Dan Godec
 - Construction bidding and contracts – George Gregory

Election of Officers:

By motion duly made and seconded, the board unanimously

RESOLVED to elect the following officers for the upcoming year:

- President: George Gregory
- Secretary/Treasurer: Dan Godec
- Vice President and Assistant Secretary/Treasurer: Mike Budd, Herb Luhman and Ann Darby

Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Work Session of the Berry Creek Metropolitan District Board of Directors this 29th day of June, 2012.

Respectfully submitted,

Ken Marchetti
Secretary for the Meeting