
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors Berry Creek Metropolitan District October 27, 2015

A Regular Meeting of the Board of Directors of the Berry Creek Metropolitan District, Eagle County, Colorado was held on October 27, 2015 at 4:30 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- George Gregory
- Mike Budd
- Ann Darby
- Mike Reisinger
- Dan Godec

Also in attendance were:

- Walter Atkinson
- Melissa Nelson
- Karen Kern
- Terri Martinez-Johnson, Community Manager
- Dan Carlson, Operations
- Ken Marchetti, CPA
- Cheri Curtis, Secretary to the Meeting

**Call To
Order**

The Regular Meeting of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Gregory, on October 27, 2015, at 4:30 p.m. noting a quorum was present.

Agenda

Changes were made to the agenda to include a discussion on the Singletree Community Center promotion and the bike striping on Winslow Road. The discussion on the Community Manager position will be moved to an Executive Session.

Minutes

The September 22, 2015 Regular Meeting minutes were reviewed. By motion duly made and seconded it was unanimously

RESOLVED to approve the September 22, 2015 Regular Meeting minutes as revised.

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Owner's

Representative The Board discussed the proposals received for an owner's representative for construction of the community center expansion including compensation rates included in the agreement, noting it was a monthly fixed fee, subject to adjustments. By motion duly made and seconded it was unanimously

RESOLVED to approve the Owner Representative Agreement with Goulding Development Advisors, as presented.

Audit Engagement

Letter The engagement letter with Chadwick Steinkirchner and Davis to perform the 2015 audit was presented. By motion duly made and seconded it was unanimously

RESOLVED to approve the engagement letter with Chadwick Steinkirchner and Davis to perform the 2015 audit.

Winslow Road

Bike Lane Mr. Marchetti received an email from Bob Kiopolla and Ben Gerdes regarding the signage for bicycle directions on Winslow Road. The Board noted that they had considered this matter recently and decided to keep the striping the same as it has been in the past and which was approved by Eagle County when it was initially installed.

SCC

Promotions Director Reisinger stated post cards with information on the Singletree Community Center have been developed and the committee would like to move forward on promoting the Singletree Community Center. Director Budd recommended that the promotion campaign be deferred until further information is available related to the anticipated 2016 construction schedule. The Board agreed with Director Budd's recommendation to wait to promote the Singletree Community Center.

Operations Mr. Carlson finished the steps on the Community Center deck. The bathrooms at Chip Ramsey Park are closed for the season. The playground equipment at Chip Ramsey Park will be stained this fall. The fall landscaping maintenance is almost completed.

The Holiday lights are being installed and will be turned on a few days before Thanksgiving.

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Amplifier issues were presented by Mr. Carlson. The Board discussed providing the ability to amplify music and agreed to remove the amplifier and cap the wires to the speakers at this time.

Certain Community Center users have requested a railing be installed to hang pictures in the Community room. The cost of the railing is estimated at \$1,000 per wall or \$3,000 for the room. Users have also requested the ability to screen the kitchen from the rest of the Community room. Ms. Darby stated during the remodel it was engineered to allow a screen for the kitchen area. By motion duly made and seconded it was

RESOLVED to install a railing to hang pictures on north and west side of the Community room and install a screen for the kitchen. Director Gregory abstained from voting.

2016 Budget Hearing

The 2016 budget was reviewed by the Board at a work session on October 26, 2015. Today's meeting was advertised as public hearing and the meeting was opened for public comment. There being no public comment the public hearing was continued to November 20, 2015. Further consideration of the budget was tabled until that time.

Financial Report

The preliminary September 30, 2015 Financial Statements were included in the Board packet. The Board acknowledged receipt of the September 30, 2015 financial statements.

Payment of Invoices

The Board reviewed the October list of payments. Director Darby noted she was being reimbursed for the cost of printing and framing the maps. Director Budd questioned the area where the graffiti was cleaned-up. It was determined the invoice for the graffiti clean-up should be paid by ECA. By motion duly made and seconded it was unanimously

RESOLVED to approve the October 2015 list of payments as revised.

SPOA Update

Ms. Nelson reported the SPOA Board at the October meeting passed a resolution approving a \$250,000 contribution to the District in 2016 for the Community Center expansion. The SPOA Board would like to meet jointly and proposed the third Thursday of each month. SPOA has requested the Community Manager position be moved onto the District's payroll with reimbursement from SPOA for

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its share. The SPOA Board approved to exceed the trails budget to reimburse Lee Rimel.

A Social Committee was formed. The first event will be a wine tasting on November 20, 2015. A hiking event will be scheduled monthly beginning in November.

UERWA Director Gregory reported Public and Executive Sessions were held on the Traer Creek Storage Tank.

Information was sent to the State on a proposed "Wilderness Light" designation that would permit the use of motorized equipment in wilderness areas in emergency situations like wildfire that would potentially damage the Authority's water supply. UERWA has received opposition from local organizations and residents so the discussion was tabled until representatives could reach out to the opposing parties.

ECA There was no update.

Open Items List

The action item list was reviewed. Director Budd informed the Board that the Cordillera Property Owners Association/Cordillera Metropolitan District agenda was available for discussion.

Executive Session

Upon motion duly made and seconded it was unanimously

RESOLVED to enter into Executive Session at 5:12 p.m. pursuant to §24-6-402(4)(f) C.R.S. to discuss personnel matters.

The Board adjourned from Executive Session at 5:35 p.m.

Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Berry Creek Metropolitan District Board of Directors this 27th day of October, 2015.

Respectfully submitted,



Cheri Curtis
Secretary for the Meeting