

**Minutes of the Board of Directors of the
Singletree Property Owners' Association Meeting
February 22, 2018**

A Regular Meeting of the Board of Directors the Singletree Property Owners' Association (SPOA), Eagle County, Colorado, was held on February 22, 2018, at 5:00 p.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado.

Attendance The following SPOA Directors were present and acting:

- Mike Budd
- Jennie Longville May
- Ralph Merritt, by phone
- Melissa Nelson
- Karen Zavis

Also in attendance, until the executive session were:

- Dan Godec, BCMD
- George Gregory, BCMD
- Karen Kern, BCMD
- Mike Reisinger, BCMD
- Katie Rothenberg, BCMD
- Nina Timm, Community Manager

CHANGES TO THE SPOA MEETING AGENDA:

Due to the time, the executive session will be moved to just following the Treasurer's Report.

MEETING MINUTES:

The SPOA January 25, 2018, meeting minutes were reviewed and amended. By motion duly made and seconded it was unanimously

RESOLVED to approve the amended January 25, 2018, meeting minutes.

TREASURER'S REPORT:

- The 2018 allocation schedule is in the packet. It has been updated from 2017, to reflect the timing of revenues and expenditures more accurately.
- There is nothing of significance to report for either revenues or expenditures.

Following the financial discussion, by motion duly made and seconded it was unanimously

RESOLVED to approve the February 2018 payables as presented.

EXECUTIVE SESSION:

By motion duly made and seconded it was unanimously

RESOLVED to enter into Executive Session at 5:14 pm to discuss pending litigation.

The Board adjourned from Executive Session at 6:02 pm and returned to their agenda.

DESIGN REVIEW COMMITTEE:

The Design Review Committee needs to provide a more defined scope regarding proposed updates and additions they believe are needed in the Design Guidelines.

COMMITTEE REPORTS:

LEGAL:

- Both boards discussed the Service Agreement during the BCMD portion of the meeting. It was agreed to remove the word “parties” in the third recital and replace it with *BCMD believes...* Following the discussion, by motion duly made and seconded, it was unanimously

RESOLVED to accept the Service Agreement as amended by BCMD at their meeting.

TRAILS AND OPEN SPACE:

- There was no update this month.

COMMUNICATIONS:

- Continue to work on fresh content. Always open to suggestions.

SOCIAL:

- February and March will be dance lessons with Maria Barry.
- Summer concerts in June, July and September.

ANNUAL MEETING:

- In Melissa’s absence Mike Budd will chair the meeting.
- Ralph Merritt will do check-in.
- DRC update will be an overview of 2017’s activity.

MANAGER’S REPORT:

- The Sonnenalp Golf Course will open on April 13.
- Community Pride Cleanup is scheduled on May 5. Singletree’s cleanup day will be then too.

ADJOURNMENT:

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of the Singletree Property Owners Association Board of Directors at 6:32 pm, this the 22nd day of February, 2018.