
RECORD OF PROCEEDINGS

Minutes of the Work Session Of the Board of Directors Berry Creek Metropolitan District October 18, 2011

A Work Session of the Board of Directors of the Berry Creek Metropolitan District, Eagle County, Colorado was held on October 18, 2011 at 8:30 a.m., at the Singletree Community Center, 1010 Berry Creek Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Mike Budd
- Dan Godec
- Herb Luhman
- George Gregory
- Heather McInerny

Also in attendance were:

- Marty Jones
- Kim Ahmad, Community Manager
- Dan Carlson, Operations
- Ken Marchetti, Robertson & Marchetti, P.C.
- Cheri Curtis, Secretary to the Meeting

Call To Order

The Work Session of the Board of Directors of Berry Creek Metropolitan District was called to order by Director Budd, on October 18, 2011, at 8:30 a.m. noting a quorum was present.

2012 Budget

The Board reviewed the bids for landscape maintenance in 2012 and discussed the discrepancies in the bids. The Board discussed having Mr. Carlson obtain vendor bids for all aspects of landscaping to determine if there would be a cost saving to contract with one service provider for all services.

Public Input

Marty Jones was present to discuss a letter he received from the District stating the underground dog fence he installed around the Miller Place Park had to be removed. Mr. Jones stated several property owners allow their dogs to run the neighborhood and do not control them creating a problem for the Community. Mr. Jones stated the fence allows him to control his dogs and requested the Board allow him to keep the underground dog fence. The Board explained no one property owner can be allowed to make improvements on public property for personal benefit and reiterated the fence must be removed.

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Survey Results

Director Budd indicated the preliminary results of the Singletree survey could affect the District's 2012 budget. Director Budd reviewed the preliminary survey results with the Board. It was determined the residents prefer receiving the newsletter by mail, as well as by email.

The residents' responses related to the west end landscaping project at the recently constructed roundabouts were favorable. Noxious weed control continues to be a large issue to residents. The Board discussed the possibility of contributing to the acquisition of public land. Director Godec indicated funds may be requested of the District for land acquisitions in the summer of 2012.

Director Budd stated the Board should be more interactive in the development of future surveys to obtain information that could affect the Board's position on future projects.

The results of the Community Center questions were reviewed. There was support to improve the exercise room. Ironically it was reported residents either use the facility and would like to see programs expanded or they did not believe the Community Center is used at all. Ms. Ahmad will develop a report on the usage of the Community Center.

Ms. Ahmad received a request to provide activities for children. The Board agreed the District should not be providing youth programs but should be facilitating the use of the facility for youth and working adults. Director Budd believes the Board needs to understand what the Community desires for the Community Center. Director Gregory stated based on the revenue versus expenses; he would not support an expansion of the Community Center. Director Budd stated the improvements are included on the long range plan for the 2015 budget. The Board agreed to put the Community Center expansion discussion on hold until January 2012. A budget of \$10,000 will be included in the 2012 budget as a place holder for discussion of Community Center improvements.

Residents have reported they were not aware of receiving the Declarations of Covenants and Conditions upon purchasing a property in Singletree. These items will be placed on the website with an easy link for resident access.

Residents commented on speeding issues. There is support for more signage. There were negative comments on painting speed limits on Singletree streets. The Board agreed to continue looking at electronic speed signs for future locations.

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2012 Budget

(Continued) Mr. Carlson joined the meeting. Director Budd suggested the Board consider not removing the entire tax credit so the operating mill levy is only assessed at an amount not greater than the operating expenses. Mr. Marchetti stated the operating mill levy covers both operating and capital expenditures. Director Gregory suggested considering the postponement of the 2012 phase of the landscaping project. Discussion followed on the operating mill levy. Director Budd reminded the Board the debt service mill levy rate is set to cover the debt service requirements.

The Board reviewed General and Administrative expenses. The Board agreed to assess a convenience fee for credit card users.

The landscape contracts were reviewed with Mr. Carlson. Per Mr. Carlson, SHC Landscaping is the only bidder who submitted a proposal to provide all aspects of landscaping and snowplowing. Director Budd questioned if the maintenance of the west roundabout landscaping was included in the proposals. Mr. Marchetti stated the maintenance for the west roundabout landscaping is included in the ECA budget. The Board agreed to budget \$51,000 for maintenance of the landscape improvements that have been constructed within the District (excluding the west roundabout) under the beautification program. Director McNerny suggested waiting through 2012 to determine how the west end roundabout project looks after the perennials have a year's growth period.

The Board reviewed the capital expenditures. The budget includes \$100,000 for Phase IV of the landscaping project. The Board agreed Phase IV will include June Creek/Berry Creek and Hackamore/Berry Creek corners.

Adjournment There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Work Session of the Berry Creek Metropolitan District Board of Directors this 18th day of October, 2011.

Respectfully submitted,



Cheri Curtis
Secretary for the Meeting